# Minutes……………………….………………Muskegon County Homeless Continuum of Care Network

**Meeting Description:**  **MCHCCN Steering Council Committee Meeting**

**August 07, 2023**

**United Way of the Lakeshore 31 E Clay Ave. Muskegon MI 49442**

**via Zoom:**

**Meeting Date:**  **August 07, 2023** **Time: 12:30 – 1:30 pm**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights | x |  |  | Dan Skoglund, Muskegon Rescue Mission, Co-Chair | X |  |
| Hillery Ross, Health Project, Chair, Nominating Committee | x |  |  | Donata Kidd, Department of Health & Human Services  | x |  |
| Brandon Baskin, Health West, Chairman, Coordinated Entry Committee | x |  |  | Madison Butler, Community enCompass (HARA) | X |  |
| Lynetta Poff, Salvation Army,  |  | x |  | Sharonda Carson, City of Muskegon | x |  |
| Jamie Hekker, Public Health of Muskegon County, Chair | x |  |  | Angela Mayeaux, Muskegon Housing Commission, Chair Review Committee | X |  |
| Lashae Simmons representing lived experience |  | x |  | Cindy Larsen, Muskegon Lakeshore Chamber of Commerce |  | X |
| Lisa Reinecke, TrueNorth Community Services, Guest | x |  |  | Miranda Paggeot, Coordinator (Non-Voting) | X |  |
| Jana Routt, United Way of the Lakeshore  | x |  |  | John Peterson, Consultant (Non-Voting) | x |  |
| Ebony Williams, EWP, Guest | x |  |  | Diolinda Sali HMIS Administrator (Non-Voting) |  |  |
| Melissa White EWP, Guest | x |  |  |  |  |  |

**MINUTES**

1. Call to Order - The meeting was called to order at 12:38pm. Welcome and Introductions were done by each attendee.
2. Approval of Agenda (AR)-Angie Mayeaux made a motion to approve the agenda. Madison provided the second. All in Favor. Motion Carried.
3. Approval of Minutes of Steering Council (AR) – July 13, 2023. Angela Mayeaux motioned to accept the minutes with changes to the footer (month). Sharonda Carson provided the second. All in Favor. Motion carried.
4. Review Committee ESG Recommendation – One application was submitted for the ESG NOFA which came from True North. Average score of 102.9 out of 104 points total was received based on their submission. The recommendation of the Review committee is to approve TrueNorth Community Services budget proposal with the recommendation of allocating and additional $12,000.00 to rapid re-housing funds. The additional 12 thousand will be moved from staffing to direct financial support. If there is any increase of allocation for ESG the amount will be allocated to RRH program. A motion was moved by Madison to approve, seconded by Hillery Ross.
5. Review Committee Re-allocation Recommendation- Angela Mayeaux the chair of the Review Committee reported on the reallocation process. The review committee met on July 28th to review the HUD CoC Programs. The score sheets for reallocation were developed over the past few months and were posted to the CoC website. The score sheet contained two scoring sections that were not used in this year’s scoring. These items were recently implemented, and projects could not be evaluated on them. One was a response on racial equity, and one was quarterly submission of eLOCCS draws. Any project that scored below 84.5 would be considered for reallocation. There were two programs that fell below this threshold. EWP PSH had a score of 81.5 points and CenC Consolidated Veterans Program had a score of 55 points. When reviewing the data for EWP PSH the review committee took into consideration of EWP reaching out to the CoC about 6 months ago and has worked closely with the CoC Coordinator on improving compliance and implementation. It is the recommendation of the Review Committee that EWP will continue to work with the CoC on improving compliance and reporting and reallocation is not being recommended at this time.

Dan Skoglund asked how the scorecard points and thresholds were decided on. John Peterson reported that the scoring process was mirrored to HUD guidance and the score sheet was developed before the process and posted on the CoC website.

The Review Committee is recommending that the Veterans Consolidated PSH program be reallocated. Dan Skoglund made a motion to accept the recommendation of the Review Committee on reallocating the Consolidated Veterans Program. Hillery Ross seconded the motion passes.

1. Data Committee – Angel Mayeaux The data committee has been moved to 2pm on the first Wednesday of the month to accommodate other agencies. We are working on getting the Coordinated Entry MOU turned in.
2. Coordinated Entry Report – Brandon Baskin Changes in HMIS have been developed to record Coordinated Entry. A new bin has been created and training is being provided to all the assessment agencies.
3. Coordinators Report-Miranda Paggeot HMIS MOU with tracking changes were sent out the updates included name and date changes and an addition of having the HMIS Budget approved by Steering Committee related to HMIS equipment purchases. A motion was made by Madison Butler to accept the changes to the HMIS MOU. Hillery Ross seconded the motion and motion carried.

1. Next Meeting- The next Steering Committee meeting will also have to be moved due to the timing and submission of the HUD CoC NOFA. The meeting maybe held at the Community Resource Center on September 6th at 1:00pm There will be a zoom option available as well. Miranda will send out a notice once the location is confirmed.
2. Other Business- No other business was discussed.

Meeting adjourned at 1:20 pm

Next Meeting - September 6th, 2023 1:00pm-2:00pm