# Minutes……………………….………………Muskegon County Homeless Continuum of Care Network

**Meeting Description:**  **MCHCCN Steering Council Meeting**

**March 9, 2023**

**United Way of the Lakeshore**

**Meeting Minutes**

**Meeting Date: March 9, 2023 Time: 9:00 a.m. to 10:30 a.m.**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights | x |  |  | Dan Skoglund, Muskegon Rescue Mission, Co-Chair |  | X |
| Hillery Ross, Health Project, Chair, Nominating Committee | X |  |  | Leslie Slater, Department of Health & Human Services |  | X |
| Brandon Baskin, Health West, Chairman, Coordinated Entry Committee | X |  |  | Madison Butler, Community encompass (HARA) | X |  |
| Valerie Nance, Salvation Army, Secretary | X |  |  | Sharonda Carson, City of Muskegon | X |  |
| Jamie Hekker, Public Health of Muskegon County, Chair | X |  |  | Angela Mayeaux, Muskegon Housing Commission, Chair Review Committee | x |  |
| Lashae Simmons representing lived experience. | X |  |  | Cindy Larsen, Muskegon Lakeshore Chamber of Commerce |  | X |
| Joe Whalen, Fresh Coast Alliance |  | X |  | Dan Moran, HMIS Administrator (non-voting) | x |  |
| Christine Robere, United Way of the Lakeshore | X |  |  | John Peterson, Consultant | x |  |
| Miranda Paggeot, Homeless Network Coordinator (non-voting) | x |  |  |  |  |  |

**MINUTES**

1. Call to Order

The meeting was called to order at 9:05 am by Ms. Hekker.

1. Approval of Agenda – (AR)

Major Nance made a motion to approve the agenda. Ms. Aaron-Shyne provided the second. All in favor. Motion carried.

1. Approval of Minutes of Steering Committee (AR) – February 9, 2023.

A motion was made by Ms. Mayeaux to approve the minutes with the adjustment of changing the title from “agenda” to minutes”. Ms. Butler provided the second. All in favor. Motion carried.

1. Election of Officers

A ballot for the Officers with a write-in option was provided. There were no write-ins and all the Officers agreed to continue in their role. Mr. Baskin made a motion to accept Jamie Hekker as Chair, Dan Skoglund as Co-Chair, and Major Valerie Nance as Secretary. Ms. Simmons provided the second. All in Favor. Motion carried.

1. Appointment of Committee Chairs

Ms. Simmons motioned to support the following Committee Chair nominations: Data Committee chair is Angela Mayeaux. Review Committee is Angela Mayeaux. Coordinated Entry is Brandon Baskin with Vice chair Angela Mayeaux. Nominating/Membership Committee chair is Hillery Ross-Furse. Ms. Butler provided the second. All in favor. Motion carried.

1. Update on HOME ARP HPP

Ms. Paggeot provided the following update: Community enCompass was the only applicant. Review Committee reviewed

and approved. It was submitted on time. The amount is $137,213. Homeless Prevention Program NOFA was just

announced. There is a priority of funds which are 1 – Already in the eviction process and must be 30% AMI and 2 – NOFA

Housing Navigation 2 year 90,000. Time frame is close so there will be a need for an evote. Application must be to Ms.

Paggeot by March 16 and by April 7 to MISHDA.

1. Housing and Services Assessment

Mr. Peterson and Ms. Paggeot reported that they are working on a 5-year plan. Every week, Ms. Mayeaux, Mr. Peterson

and Ms. Paggeot meet for two hours looking at data. They are resurrecting of the Network’s Business plan. Covid caused

the break on this plan. There was a bit of discussion on how the City’s survey and this report could be added to conversations about housing.

1. Data Committee Report

Ms. Mayeaux reported on the SPM Report. There needs to be some fine-tuning done. There were 146 CES by nae, 2 single PSH. The report was submitted on time and accepted. All refund recipients will be required to provide their quarterly draws by the next DC Meeting.

1. Outreach Committee Report

Mr. Moran stated that the committee description is being reviewed, provided an overview of the PIT Count, and updated on other outreach events. Project Connect Day of Caring will be either September 8 or the 15. Sharell Hughey has agreed to be the chair of this committee.

1. Coordinated Entry Report

A Coordinated By-name-list report is still being critiqued. This report will show the inflow and outflow of homeless individuals. Dan Moran presented a Coordinated Entry Report for the month of February. At this time there are 146 people, 89 singles and a total of 134 households. 2 singles were housed in PSH and there was no activity in RRH as there is no financial assistance currently available.

Dan Skoglund had some questions relating to households versus singles and total number of people. The report is a working progress, and more clarification will be added in the future reports.

1. Action Plan Update

Ms. Paggeot provide an update on her Action Plan.

1. Other Business
   1. The transfer of $50,000 from Every Women’s Place is in the process of being returned. Payment to Mr. Peterson and Judy have been approved.
   2. Turning Point will no longer be in Muskegon or an outpatient program in Kent County. It’s becoming an inpatient only as of April 15.
   3. Ms. Paggeot and Ms. Hekker had a meeting with the HARA to help with concerns.
2. Adjournment

Meeting was adjourned at 10:23 am