# Agenda……………………….………………Muskegon County Homeless Continuum of Care Network

**Meeting Description:**  **MCHCCN Steering Council Meeting**

**January 12, 2023**

**United Way of the Lakeshore**

**Meeting Minutes**

**Meeting Date: January 12, 2023 Time: 9:00 – 10:30 am**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights | x |  |  | Dan Skoglund, Muskegon Rescue Mission, Co-Chair | X |  |
| Hillery Ross, Health Project, Chair, Nominating Committee | x |  |  | Leslie Slater, Department of Health & Human Services  |  | x |
| Brandon Baskin, Health West, Chairman, Coordinated Entry Committee | x |  |  | Madison Butler, Community encompass (HARA) | X |  |
| Valerie Nance, Salvation Army, Secretary | X |  |  | Sharonda Carson, City of Muskegon | X |  |
| Jamie Hekker, Public Health of Muskegon County, Chair | x |  |  |  Angela Mayeaux, Muskegon Housing Commission, Chair Review Committee | x |  |
| Lashae Simmons representing lived experience |  x |  |  | Cindy Larsen, Muskegon Lakeshore Chamber of Commerce | X |  |
| Joe Whalen, Fresh Coast Alliance | X |  |  | Dan Moran, HMIS Administrator (non-voting) | x |  |
| Christine Robere, United Way of the Lakeshore  | X |  |  | John Peterson, Consultant | x |  |
| Miranda Paggeot, Homeless Network Coordinator (non-voting) | x |  |  |  |  |  |

**Minutes**

1. Call to Order

The meeting was called to order at 9:01 am. Brief introductions were made

1. Approval of Agenda – (AR)

A motion was made to approve the agenda with submitted by Brandon Baskin and supported by Julie Aaron-Shyne. Motion passed.

1. Approval of Minutes of Steering Committee (AR) – December 8, 2022

A motion was made by Angela Mayeaux and supported by Hillery Ross to approve the minutes as presented. Motion passed.

1. Introductions were made in the Call to Order.
2. Summary of Membership Meeting
	1. Steering Committee Roster – Elections were held in the Membership meeting on 1/11/23. Major Valerie Nance, Christine Robere, and Joe Whalen were elected to retain their “at large” seats. There was another nominee, Cherelle Hughey, who came in 4th.
	2. Governance Charter – John Peterson gave a brief report on the Governance Charter changes that was approved by the Membership Meeting on 1/11/23. Of note is the change of the name of the Executive Committee to Steering Committee and the moving of the Data Committee to a stand-alone committee which potentially adds another member to the Steering Committee (the chair).
3. Data Committee report.

Angela Mayeaux reported that the Data Committee has been reviewing the last two quarters. The Committee must use the APR report and there are definitely things to work out. Some reports have 0% which is not accurate. The LSA was submitted which was due on January 11 which had zero errors! Excellent job Data Committee!

1. Outreach Committee Report

Miranda Paggeot reported on the Point in Time survey on January25 at 8:00 pm at Fresh Coast Alliance. There will be a short training and then groups will be sent out to shelters and homeless encampments. There are 21 people signed up already but there are more known locations this year. Fox, MLive, and Andy O’Reilly have done reports on this event. Fox has asked if they can show up and interview volunteers.

1. Coordinated Entry Report

Brandon Baskin reported that there is a PSH Training and a VSPDAT training which have been tentatively scheduled but not publicized yet. The committee has been working on the data quality plan. Co-Chair Angie Mayeaux reported that they are working on getting people back to the table for this committee.

1. Action Plan Update

Miranda Paggeot provided a report on her 30-60-90 Day Action Plan. The plan is impressive, and she has accomplished much of the 30- and 60-day plans, which is on time. What hasn’t been accomplished depends on other people and/or processes that she does not control.

1. Other Business
	1. ESG – At the Membership Meeting on 1-11-23, the MSHDA representative informed everyone of $302,900 of unspent ESG money from the 2021-2022 grant year. There was quite a bit of discussion and while Madison Butler responded to questions with grace, she was not in her position at the time of the issue. The Steering Committee acknowledges that everyone is pretty much new but would like to have a small contingent of SC members meet with the Director of Community enCompass to see how we can help resolve the issue.
	2. CoC Program Project Transfer

John Peterson provided the CoC Program Project Transfer information sheet as required. Both HUD Boards have not met yet to review.

* 1. Miranda Paggeot shared that work is being done on reactivating the policy on “registry list”.
	2. There was discussion about the donut hole that is created by the increased wages but no increased ceiling for Medicaid and Food Stamps. Health West has a program that assists with knowing those limits.
1. Adjournment

Meeting was adjourned at 10:12 am