**MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK**

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**Outreach Committee**

**January 9, 2023**

***1:00PM – 2:00PM***

**United Way of the Lakeshore**

**31 E Clay Ave. Muskegon MI, 49442**

**Minutes**

**Attendees:** This was not recorded.

1. Call to Order

The meeting was called to order at 1:05 pm

Minutes were distributed for review.

II. Review/Update Committee Descriptions

John Peterson gave history on the Outreach Committee Composition and purpose. This document was developed to help aid a job description. A job description can be used for all committees under the Executive Committee. Miranda Paggeot will update the current committee composition and develop a draft job description for Outreach Committee members.

Jamie inquired about the PATH funds. Path funds are essential to supporting the Outreach positions. John Peterson reported that Muskegon used to get PATH funding in the past was awarded to mental health agencies. Health West used to receive this funding. Miranda Paggeot will investigate the history of the PATH funding as well as why we no longer receive it in this community.

Alicia Cox reported that September was the last Stand Down. Project Homeless Connect was not affiliated with the Stand Down in September. The Stand Down was at the Vandyke Mortgage Convention Center, but attendees were not as plentiful as they had been in the past. Ideas of bringing back a food truck were discussed to increase attendance.

John Peterson also spoke about the in-active policy. This policy needs to be activated. Discussions were had on the importance of connecting with the individuals on the By-Name-List. We do not want to be moving people from the list if they are still homeless. Having connections with health care teams, legal team partners as well as social service providers will allow us to connect with homeless clients who are on the list and have no contact information for them. At minimum the service providing agencies could alert the client that a housing agency is trying to connect with the client for a housing opportunity.

III. Media Announcement

Miranda Paggeot announced that the Andy O’Reilly show had been contacted by Dom the United Way of the Lakeshore media person. All information has been given to her to be able to speak about the PIT event in Muskegon County.

Cory Davis was not present at the meeting. Miranda Paggeot will reach out to get an update on the Coffee with Craig show.

Fox 17 had reached out today inquiring about an interview. Miranda Paggeot will follow up and loop Dom in the conversation as she is the media spokesperson for United Way of the Lakeshore.

IV. PIT

Miranda Paggeot announced that she has developed a spreadsheet to keep track of the volunteers that are wanting to help with the PIT. John Peterson, Cherrelle Hughley, Madison Butler, Nancy Todd, Dan Moran, Kay-Kay Smith, and I were all added to the volunteer spreadsheet. Alicia Cox and Jamie Hekker will have to check with supervisors to see if they can participate.

Miranda Paggeot reported that the press release, engagement letter as well as a poster has been sent out to the Outreach Committee. One error was fond in the engagement letter from Jamie Hekker. The letter has been updated to correct the name of the location for the HUB.

Miranda Paggeot reported that Jana Routt intends on having approximately 30 grab bags for distribution for unsheltered homeless individuals that are surveyed. The grab bags contain items like toiletries, and personal hygiene products.

V. Other Business

Kay-Kay Smith presented some ideas that she had for Outreach. Things like a tent/blanket drive, food drive, vaccine clinic and is looking for partnerships to undertake the endeavors.

Conversations were had about a storage facility that used to keep Outreach items such as blankets, jackets, tents, hoodies. In the past McDonald gift cards were given out as an incentive to participate in the Homeless PIT Survey. Alicia Cox will reach out to Michael Ramsey the retired Outreach Chair and inquire about these items.

Questions were raised if Fresh Coast Alliance would have storage space for PIT supplies. Miranda Paggeot will reach out to Joe Whalen and get an update about storage space for PIT supplies.

John suggested that we have the outreach team follow up with individuals who are identified during the PIT. Having information to report back to the CoC will be helpful.

The next Outreach Committee will be February 13th

Meeting adjourned at 1:53 pm