**MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK – EXECUTIVE COMMITTEE**

**MINUTES**

**September 21, 2016**

**3:00 PM – 4:00 PM**

**Muskegon Community Health Project**

**565 W. Western Avenue**

**Muskegon, Mi 49440**

**Attending**: Stevi Riel, Co-Chair, Dan Sawka, Co-Chair, Muskegon Community Health Project, Christine Robere-United Way, Judy Kell-Muskegon Community Health Project – CoC Coordinator, Miranda Broadbent-HMIS, Tressa Crosby, Muskegon Community Health Project and Lori Rasmussen, EWP

# Call to Order and Introductions

Ms. Riel called the meeting to order at 3:05 pm. The attendance sheet was distributed and introductions were made.

**Minutes Approval**

A motion was made by Mr. Sawka and seconded by Ms. Crosby to approve the minutes of August 16, 2016 as submitted. The motion passed.

**Approval of Agenda**

A motion was made by Ms. Riel and seconded by Ms. Rasmussen to approve the agenda as submitted. The motion passed.

**New Business**

**Revised ESG Allocation**

Ms. Rasmussen reported that EWP is not able to use the allocated ESG allocation as Webster House will be closing by the end of September 30, 2016. There was considerable discussion about the closing and the implications related to youth in our community needing homeless services. The Planning Process will be beneficial for the development of youth related services. A motion was made by Mr. Sawka and seconded by Ms. Riel that the $7,000 for Homeless Prevention Assistance and $8,000 for Rapid Re-housing rent assistance be allocated to Community enCompass with the first priority of this funding be to address youth homelessness. The motion passed. Ms. Kell was directed to inform MSHDA of this recommendation as well as Community enCompass.

There was a discussion about adding a member to the Executive Committee to help ensure that communication is circulated to the major stakeholders in the Continuum. Ms. Kell will ask Mr. Newton, Executive Director of the Rescue Mission to become a member of the Executive Committee.

**Veterans Homeless Initiative**

Ms. Kell reported that MSDHA and MVAA will be at the Muskegon County Board of Commissioners meeting on October 11, 2016 to ask the community's elected officials to sign the Pledge to End Veteran Homelessness and to support the Continuum's efforts to end veteran homelessness. Ms. Kell reported that members of the Veterans Committee have become engaged in making sure that this Event is successful.

**Planning Grant**

There was considerable discussion about the Visioning session. Most of the comments were very positive and the attendees are looking forward to continuing participation in the process. Ms. Kell was instructed to update the Power Point with the most recent HUD NOFA submissions to the attendees of the Visioning Session following the consultant's recommendations related to timing of sending out of the materials. Ms. Kell will be meeting with the consultant when he returns from vacation to set the timeframe for the work. She will report the outcome of the meetings with Ms. Kell.

**Adjourn**

The meeting was adjourned at 4:10 pm.