# Minutes………………………..………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **MCHCCN Executive Committee Meeting**

**Via**

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**Meeting Date: May 14, 2020 Time: 9:00 am – 10:00 am**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights | x |  |  | Dan Skoglund, Muskegon Rescue Mission | x |  |
| Tressa Crosby, Health Project, Chair, Nominating Committee | x |  |  | Leslie Slater, Department of Health & Human Services |  | x |
| Shelly Evans, Health West |  | x |  | John Taylor, Community enCompass (HARA) | x |  |
| Samantha Ferguson, Community Foundation for Muskegon County |  | x |  | Oneata Bailey, City of Muskegon, Review Committee Chair | x |  |
| Jamie Hekker, Public Health of Muskegon County | x |  |  |  Angela Mayeaux, Muskegon Housing Commission | x |  |
| LaShae Simmons representing lived experience | x |  |  |  Judy Kell, CoC Coordinator (non-voting) | x |  |
| Irma Lopez, McKinney Vento |  | x |  | Miranda Broadbent, HMIS Administrator (non-voting) | x |  |
| Jana Routt, United Way of the Lakeshore |  | x |  | Brandon Baskin, Chair, Coordinated Entry Committee |  | x |

**MINUTES**

I. Call to Order - 9:01 am

 The meeting was called to order at 9:01 am.

II. Approval of Agenda

A motion was made by Ms. Crosby and seconded by Mr. Skoglund to amend the agenda to add a Task Force to develop strategic uses of the ESG-COV funds. The motion carried.

III. Approval of Minutes of April 9, 2020

A motion was made by Ms. Mayeaux and seconded by Ms., Simmons to approve the minutes of April 9, 2020 as submitted. The motion carried.

IV. Temporary Residence for COVID 19 Homeless Protocols

Ms. Hekker described the temporary residence for COVID 19 that is currently being funded by the United Way of the Lakeshore. Several members of the Executive Committee were instrumental in the design of the protocols. Several agencies represented at the Executive Committee area also providing some type of support to the residents of the temporary housing. Ms. Hekker indicated that Public Health of Muskegon County is applying funding from the State Public Health Department to be used as a match for this non-congregate shelter. People will be admitted to the temporary residence based on medical conditions from May 1, 2020 through the federal state of emergency which is anticipated to end on or about July 31, 2020.

V. Planning Consultant Recommendation

The task force that reviewed the planning consultant responses to the Request for Proposal. There were several proposals, but the task force recommended the planning consultant based upon his knowledge of our Network, experience with MSHDA and HUD as well as being a local consultant. A motion was made by Ms. Bailey and supported by Ms. Mayeaux to accept the response to the RFP for planning consultant by John Peterson, LLC. The motion carried.

VI. Muskegon CoC Network Sustainability Study

Ms. Crosby made a power point presentation that reviewed the way in which continuum of care entities are structured throughout the country and Michigan. She described the function and time that a Coordinator for the Network minimally spends in ensuring that funding is secured for the community. Ms. Crosby presented several alternatives for sustainability of the Network. The Executive Committee thanked Ms. Crosby for her presentation and the issues that need to be addressed by the Network in order to ensure sustainability of the Network.

VII. ESG -CV Funds - $537,380

Ms. Kell reported that there is $537,380 in ESG-COV funds allocated to our community. Once MSHDA releases the deadline date there will be a very short time frame to release the NOFA locally, solicit applications, review the applications and make recommendations, write and submit the community application. Ms. Kell reported that MSHDA indicated that funds were available to enhance our community strategies related to coordinated entry and outreach. Ms. Hekker requested that people volunteer to sit on a task force to develop strategic uses of the ESG-COV funds so that we are able to maximize their use.

 Executive/Review Committee will need to respond quickly given the short timeframe for submission

VIII. CHIR Provider Survey and Analysis

 Ms. Hekker indicated that the CHIR provider survey and analysis was distributed for your information.

IX. Adjournment

 A motion was made by Mr. Taylor and seconded by Mr. Baskin to adjourn the meeting at 10:00 am. The motion carried.