# Minutes………………………..………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **MCHCCN Executive Committee Meeting**

**Via**

**Go to Meetings**

<https://global.gotomeeting.com/join/696683925>

**Meeting Date: April 9, 2020 Time: 9:00 am – 10:00 am**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights | x |  |  | Dan Skoglund, Muskegon Rescue Mission | x |  |
| Tressa Crosby, Health Project, Chair, Nominating Committee | x |  |  | Leslie Slater, Department of Health & Human Services | x |  |
| Shelly Evans, Health West | x |  |  | John Taylor, Community enCompass (HARA) |  | x |
| Samantha Ferguson, Community Foundation for Muskegon County |  | x |  | Oneata Bailey, City of Muskegon, Review Committee Chair | x |  |
| Jamie Hekker, Public Health of Muskegon County | x |  |  |  Angela Mayeaux, Muskegon Housing Commission |  | x |
| LaShae Simmons representing lived experience | x |  |  |  Judy Kell, CoC Coordinator (non-voting) | x |  |
| Irma Lopez, McKinney Vento |  | x |  | Miranda Broadbent, HMIS Administrator (non-voting) | x |  |
| Jana Routt, United Way of the Lakeshore | x |  |  | Brandon Baskin, Chair, Coordinated Entry Committee | x |  |
| Alisha Pennington, SOAR Coordinator, MDHHS | x |  |  |  |  |  |

**MINUTES**

I. Call to Order

 The meeting was called to order at 9:01 am.

II. Approval of Minutes of March 12, 2020

 A motion was made by Mr. Skoglund and seconded by Ms. Evans to approve the March 12, 2020 minutes as submitted.

 The motion carried.

III. Temporary Residence for COVID 19 homeless

Ms. Kell and Mr. Skoglund described the temporary residence for the COVID19 homeless and the general homeless population. The United Way of the Lakeshore is paying for the stay at the motel. The Rescue Mission and MAP are providing meals, linens and towels. The Health Project is providing support for those with medical conditions at the motel.

IV. Coordinated Entry Report

1. Update on MOUs

Ms. Broadbent reported that the MOUs had been sent to the agencies. The agencies need to sign the MOU and return them to the Chair, Ms. Hekker for her signature.

1. PSH Policy

Ms. Broadbent presented the PSH Policy that was reviewed by the Coordinated Entry Committee. The Executive Committee is being requested to approve the policy as submitted. A motion was made by Mr. Baskin and seconded by Ms. Bailey to approve the PSH Policy. The motion carried.

V. Responses to the RFP for the Planning Consultant

Ms. Hekker reported that for the first time, there were multiple responses to the Request for Proposal for the planning consultant. Given that there were three responses to the RFP and each consultant had a different way in which they addressed the RFP, Ms. Hekker would like volunteers to form a sub-committee to review the proposals in depth. The sub-committee would then bring their recommendation to the May 14, 2020 Executive Committee for its consideration. Mr. Skoglund, Ms. Bailey and Ms. Simmons volunteered to serve on the sub-committee. Ms. Kell will schedule a meeting and Ms. Broadbent will develop a dashboard against which the RFPs can be scored.

VI. Adjournment

 A motion was made by Ms. Simmons and seconded by Ms. Slater to adjourn the meeting at 9:30 am. The motion carried.

Respectfully Submitted,

Judith Kell, Recorder