# Minutes………………………..………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **MCHCCN Executive Committee Meeting**

Access Health

 Conference Room

 1200 Ransom

 Muskegon, MI 49442

**Meeting Date: January 9, 2020 Time: 9:00 am – 10:00 am**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights | x |  |  | Dan Skoglund, Co-Chair, Muskegon Rescue Mission | x |  |
| Tressa Crosby, Health Project | x |  |  | Leslie Slater, Department of Health & Human Services | x |  |
| Shelly Evans, Health West | x |  |  | John Taylor, Community endCompass (HARA) | x |  |
| Samantha Ferguson, Community Foundation for Muskegon County | x |  |  | Oneata Bailey, City of Muskegon |  | x |
| Jamie Hekker, Chair, Public Health of Muskegon County | x |  |  |  Angela Mayeaux, Muskegon Housing Commission |  | x |
| LaShae Simmons representing lived experience |  | x |  |  Judy Kell, CoC Coordinator (non-voting) | x |  |
| Irma Lopez, McKinney Vento | x |  |  | Miranda Broadbent, HMIS Administrator (non-voting) | x |  |
| Jana Routt, United Way of the Lakeshore | x |  |  | John Peterson, Planning Consultant |  | x |

**AGENDA**

I. Call to Order

 The meeting was called to order at 9:00 am.

II. Approval of Minutes of November 11, 2019

 A motion was made by Ms. Crosby and seconded by Ms. Routt to approve the minutes as submitted. The motion carried.

III. Report from Annual Meeting

Ms. Hekker reported that Ms. Christina Soulard, the Homeless Program Director, made a presentation about the status of homelessness in Michigan and the efforts to eradicate it. Ms. Soulard suggested that we set our own benchmarks based on gaps and local needs as we try to address homelessness in our community.

IV. Election of Chair and Co-Chair of CoC and Secretary

A motion was made by Ms. Crosby and seconded by Ms. Evans that Jamie Hekker be elected as the Chair; Dan Skoglund as the Co-Chair and Angela Mayeaux as the Secretary. The motion carried. Ms. Broadbent will do the minutes on a routine basis.

V. Election of Committee Chairs: Review, Nominating, Coordinated Entry System

 A motion was made by Ms. Hekker and seconded by Mr. Skoglund to elect the following as the Committee Chairs:

Oneata Bailey, Chair of the Review Committee; Tressa Crosby as the Chair of the Nominating Committee and Brandon Baskin as the Chair of the Coordinated Entry Committee. The motion carried.

VI. Appointment of CoC Coordinator

A motion was made by Ms. Crosby and seconded by Ms. Evans to appoint Judy Kell as the CoC Coordinator. The motion carried.

VII. Set Member meeting dates on calendar

 The Member meetings will be set for the third Thursday of April, July and October 2020 at 8:30 am. Ms. Broadbent

 will put this on the calendar on the website.

VIII. Performance Measures

Ms. Broadbent reported that there was a change in guidance from MICAH related to days of homelessness. As a result, she had to correct 1,700 entries in the HMIS System. There was considerable discussion about the need for the individual

agencies to follow the guidance that she provides so that she is not correcting information to the extent that had to be done for this change.

IX. Livability Lab

 Ms. Crosby provided a draft of the Livability Lab report for the Homeless Team. Both Ms. Crosby and Ms. Mayeaux have

 spent many hours working on this project and we are very pleased with their efforts and appreciate it.

X. Adjournment

 The meeting was adjourned at 10:15 am.

Respectfully Submitted,

Judy Kell