# MINUTES………………………..………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **M*CHCCN Memb*er Meeting**

In Person at the United Way and Via Zoom

**Meeting Date: January 11, 2023 9:00 am**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Jamie Hekker, Chair, Public Health of Muskegon County, voting member | x |  |  | Leslie Slater, Department of Health & Human Services | x |  |
| Kristie Smith – Family Promise | x |  |  | Jill Bontius – Pioneer | x |  |
| Kristen Turgeon – MAP | x |  |  | Sara Johnson, Call 211, voting member |  | X |
| Sharonda Carson, City of Muskegon Voting member | X |  |  | Angela Mayeaux, Muskegon Housing Commission, voting member | x |  |
| Shonie Blake – Access Health | x |  |  | Christine Robere – United Way of the Lakeshore |  | X |
| Madison Butler, Community enCompass, voting member | x |  |  | Dan Moran, HMIS Administrator (non-voting) | x |  |
| Dwanda Greene, Neighbor, Non-Voting Member |  | x |  | Hillery Ross-Furse, Health Project, Non-voting member | x |  |
| Julie Aaron Shyne, City of Muskegon Heights, Voting member | x |  |  | Lashae Simmons | x |  |
| Brenda Waslusky – Arbor Cirle | x |  |  | John Peterson, consultant, Non-Voting Member | x |  |
| Stephen Thiele – Red Project | X |  |  | Cherelle Hughey, Community enCompass | X |  |
| Nicole Smith, Community enCompass | x |  |  | Brandon Baskin, Health West, Chairman, Coordinated Entry Committee | X |  |
| Joe Whallen, Fresh Coast Alliance | X |  |  | Alicia Cox, VA | X |  |
| Dan Skoglund, Muskegon Rescue Mission | X |  |  | Diolinda Soli, VOA | X |  |
| Theria Fisher, Community EnCompass | X |  |  | LaToya Jackson, Community enCompass  | X |  |
|  |  |  |  |  |  |  |

**MINUTES**

1. Call to Order

The meeting was called to order at 9:05 a.m. by Ms. Hekker.

II. Introductions

Everyone introduced themselves, what agency they are from, and what committee they are on, if any.

III Adoption of Voting Rules and Procedures

Ms. Hekker gave a reminder that all members need to turn in their application for membership every year. If an application has not been turned in, one cannot vote today. The updated voting rules and procedures was reviewed. Ms. Mayeaux made the motion to approve them as provided. Mr. Baskin provided the second. All in Favor. Motion carried.

IV. Approval of Agenda (AR)

 Major Nance made the motion to approve the agenda. Ms. Butler provided the second. All in Favor.

Motion carried.

V. Approval of Minutes of September 8, 2022- Attachment A (AR)

 Mr. Skoglund made the motion to accept the minutes as presented. Ms. Mayeaux provided the second.

 All in favor. Motion carried.

VI. Report from Nominating Committee – Ballot – Attachment B (AR)

1. Election of Executive Committee Members

Hillery presented the ballot on the three open At Large positions on the Steering Committee. The spelling of Valerie’s name was changed to the correct spelling. Ms. Hekker provided clarity on the open positions and then opened the floor for any more nominations. Ms. Jackson nominated Cherelle Hughey who accepted the nomination. Each nominee provided a short introduction of themselves and their connection with COC. Christine Robere, from the United Way, was not present to introduce herself. Cherelle Hughey works at Community Encompass as the Housing Services Benefits Coordinator for ISD and is on the outreach committee. Joe Whalen is the co-founder of Fresh Coast Alliance and is on the Outreach Committee. Major Valerie Nance is the Corps Officer for The Salvation Army and is the Secretary of the Steering Committee and is a new member of the data committee.

Members present in person filled out the written ballot, voting for three of the four. Ms. Paggeot collected the ballots. Members present on Zoom did an online private voting and Ms. Ross collected that data. Ms. Paggeot, Ms. Ross, and Mr. Moran left the room to tally the votes.

 Major Valerie Nance received 20 votes.

 Joe Whalen received 17 votes.

 Christine Robere received 16 votes.

 Cherrelle Hughey received 11 votes. Therefore Major Nance, Mr. Whalen and Ms. Robere

remain in their At Large positions on the Steering Committee.

VII. Coordinated Entry – John Peterson

 Mr. Peterson provided an outline of the proposed update for the Governance Charter. The history of the

process was provided. The updates are mostly technical, except for two major changes. These changes are the change of the name of the Executive Committee to Steering Committee and the Data Committee becoming its own stand-alone committee, rather than a sub-committee of the Coordinated Entry Committee. Ms. Mayeaux made a motion to approve the submitted document along with changing any place the Governance Charter says “executive committee” to “steering committee”. Major Nance provided the second. All in Favor. Motion Carried.

VIII. Point in Time Count – Outreach Committee

 Ms. Paggeot reported on the Point in Time survey which is scheduled for January 25 – 28. On the 25th, volunteers will meet at 8 pm at Fresh Coast Alliance for a short training and then leave at 8:30 pm to go out to the shelters and other areas in the City of Muskegon where there are homeless populations living to do the survey. Please let Ms. Paggeot know as soon as possible if you can volunteer at this event.

IX. Other Business

 Each member was provided the opportunity to share Agency updates.

 Nicole Beagle from MSHDA reported that there are some issues with the ESG grant spending from 2021-2022. The Steering Committee will address this with the agency(ies) involved in their next meeting.

X. Adjournment

 The meeting was adjourned at 10:39 a.m.