**COORDINATED ENTRY COMMITTEE**

**United Way of the Lakeshore**

**31 E Clay Ave Muskegon, MI 49442**

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| **Meeting Date:** | **January 24, 2024** | **Time:** | **2:00 PM – 3:00 PM** |

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| **Representatives** | **Present** | **Absent** |  | **Representatives** | **Present** | **Absent** |
| Brandon Baskin, Health West, Chair  | X |   |   | Angela Mayeaux, Muskegon Housing Commission, Co-Chair  |  | X  |
| Madison Butler, CoC Coordinator | X |  |  | Diolinda Sali, HMIS Admin  | X |   |
| John Peterson, Planning Consultant  |  | X  |   | Lisa Reinecke, True North Community Services  | X |  |
| Kristen Turgeon, Mission for Area People  | X  |  |   | Jamie Hekker, Public Health |  |  X |
| Dan Skoglund, Rescue Mission  | X  |  |   | Nick Scharlow, Life Align Inc. |  | X |
| Angelique Connell, Rescue Mission |   | X |   | Chisara Butler, EWP  | X |  |
| Regan Dykes, Rescue Mission  |  |  X |   | Shanna Turner, EWP  |  | X |
| Yolanda Hall, Rescue Mission |  |  X |   | Kristy Smith, Family Promise  |  | X |
| Alicia Cox, VA  | X |  |  | Lisa Block, Family Promise  |  | X |
|  |  |  |  | Amy Witt, Health West  | X |  |
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**Meeting Minutes**

1. Call to Order – 2:02pm
2. Introductions (if applicable) – Introductions were made to the group.
3. Approval of Minutes, November 22, 2023/October 25th, 2023 – Motion to approve by Dan Skoglund, seconded by Alicia Cox. All in favor. Motion carried.
4. Report from Committees-
	1. Outreach Committee-The Outreach committee was deemed a standing committee at the last membership meeting. This Committee will continue to report on the monthly outreach work being done within it. They did the first one in early December, and with the holidays and recent snowstorm they haven't been out since then. But it will continue when PIT is completed.
		1. The PIT will be happening in one week from now. There have been different donations of items given for the incentive bags. Brandon asked if there was any need for additional items. The CoC has flashlights, vests, scarves, ect. The CoC feels that they do have enough items to give out the night of the PIT. Lisa Reinecke mentioned that she has blankets that she would like to donate.
		2. Alicia mentioned that planning for the Standdown is going to be happening soon. There was discussion about whether the location should be changed. The group thought that using the CRC (Community Resource Center) since it is in a more centralized location and often has other resources for individuals to utilize.
	2. Special Populations Subcommittee (By-Name List) – Diolinda Sali spoke about how the most recent By-Name-List meeting. The Veteran BNL went well with a good turn out and participation in updating some Veteran records. CE BNL meeting also went well but there was minimal attendance. Diolinda Sali also spoke about the purpose of having the CE Policy for everyone to have. Diolinda mentioned that it is important to remember that timely data entry is very important to having accurate records available. Dan Skoglund asked if this discussion had to do with the Rescue Mission, Diolinda Sali explained that the Rescue Mission is contributing to the data discrepancy.
	3. Lisa shared the issues that True North has ran into regarding these discrepancies when it comes to individual’s being eligible for services when they don't have an entry in HMIS yet.
	4. Diolinda Sali explained to Dan Skoglund that the information she shared was information she gained while working with the Rescue Mission’s case workers.
5. HARA Update –Lisa Reinecke shared that True North is still currently us of funding but is still taking in clients to search for resources for them. She also shared that they are continuing to assist Rapid-Rehousing Clients. Alice funding has been awarded to True North, but they have not physically received the funds as of right now. $84,000 for two years has been allotted to them. She expects the funding to arrive in February but is unsure now.
	1. Amy asked if there would be a change in rent. Lisa said that no, they will not have rent.
6. Other Business –
	1. Madison Butler shared a small update regarding the Nelson Place pipe burst situation.
	2. Madison also mentioned that we as a group should be looking at how our Coordinated Entry System should be working. She mentioned that it's been a long road since the beginning of the creation of the system with COVID and changes in positions and employment.
7. Adjournment – 3:03pm