# ………………………..………………Muskegon County Homeless Continuum of Care Network

**Meeting Description:**  **MCHCCN Executive Committee Meeting**

**United Way of the Lakeshore**

**Meeting Date: October 13, 2022 Time: 9:00 – 10:00 am**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights |  | x |  | Dan Skoglund, Muskegon Rescue Mission, Co-Chair | X |  |
| Hillery Ross-Furse, Health Project, Chair, Nominating Committee | X |  |  | Leslie Slater, Department of Health & Human Services  |  | X |
| Brandon Baskin, Health West, Chairman, Coordinated Entry Committee | x |  |  | Anetri’a Conyers, Community enCompass (HARA) | X |  |
| Valerie Nance, Salvation Army, Secretary |  | x |  | Sharonda Carson, City of Muskegon | X |  |
| Jamie Hekker, Public Health of Muskegon County, Chair | X |  |  |  Angela Mayeaux, Muskegon Housing Commission, Chair Review Committee | X |  |
| Lashae Simmons representing lived experience |  | x |  | Cindy Larsen, Muskegon Lakeshore Chamber of Commerce |  | X |
| Joe Whalen, Fresh Coast Alliance |  | x |  | Dan Moran, HMIS Administrator (non-voting) | X |  |
| Christine Robere, United Way of the Lakeshore  | X |  |  | John Peterson, Consultant | X |  |
|  |  |  |  | Judy Kell, Consultant |  | x |

**AGENDA**

1. Call to Order - The meeting was called to order at 9:04 a.m.
2. Approval of Agenda – (AR) – Motion by Baskin to approve agenda, 2nd by Ross, all in favor. Motion passes.
3. Approval of Minutes of Executive Committee (AR) – September 8, 2022 – Request to add the amount of the grant approval for Community en Compass in #5 and #8. Motion by Mayeaux, 2nd by Robere. All in favor. Motion passes
4. Announcement of new CoC Coordinator: Robere reported that Miranda Paggeot has been offered and accepted the position. They conducted 8 phone interview, 4 in person, 2 were invited for 2nd interviews. She is expected to start November 7th. Miranda worked as our HMIS administrator in the past, she has extensive knowledge of the HUD programs and requirements. Hekker added that Miranda had created a 90 day plan that really extended into 6 months to get our CoC prepared and ready for our next rounds of funding.
5. CoC Letter of Commitment-Stability Voucher: MSHDA is requesting a letter of commitment that we work will closely with them with the Stability Vouchers they are applying for through PIH 2022-24. Motion by Mayeaux to provide letter of support to MSHDA, 2nd by Ross. All in favor, motion carried.
6. Data Committee: Mayeaux reported that she is working with John and Dan to strengthen the Data Committee through participation, and education of the outcomes of our programs. Provide assistance earlier to agencies, and for the CoC to be aware of any problems sooner than later.
7. Planning Grant: John Peterson’s contract is coming up to be signed. The CoC asks that a portion of the grant be split between John Peterson and Judy Kell as we were able to utilize Kell’s expertise in getting our HUD grant in. She spent many hours compiling and getting the grant in. Motion by Baskin, 2nd by Robere to approve the planning grant with the addition of Kell receiving a portion. Discussion: Skoglund asked about timing of contract as John is not being paid at this point. Peterson and Hekker explained the process and how we are always months behind due to the HUD process. All in favor. Motion carried.
8. Other Business: Conyers gave an update on CERA, they have 150 applications in process that will be done next week. The funding ends December 31, 2022.

Baskin reported staff at CMH are doing outreach and have done 24 intakes through behavioral health in one day. They are working with the CenC and their staff to provide intake when they walk in, and try get them connected for housing.

Mayeaux reported the new Samaritans Muskegon apartments will be opening in December. There will be an open house in November. The apartments are beautiful with high ceilings, large walk in shower and washer/dryer hook-ups in the closet.

Motion to adjourn Baskin, 2nd Hekker. Meeting adjourned.

Minutes taken by Angie Mayeaux