# Minutes………………………..………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **MCHCCN Executive Committee Meeting**

**Via**

**Webex**

**Meeting Date: September 10, 2020 Time: 9:00 am – 10:00 am**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights |  | x |  | Dan Skoglund, Muskegon Rescue Mission, Co-Chair | x |  |
| Tressa Crosby, Health Project, Chair, Nominating Committee | x |  |  | Leslie Slater, Department of Health & Human Services  | x |  |
| Shelly Evans, Health West | x |  |  | Michael Ramsey, Community enCompass (HARA) | x |  |
| Samantha Ferguson, Community Foundation for Muskegon County | x |  |  | Oneata Bailey, City of Muskegon, Chair Review Committee | x |  |
| Jamie Hekker, Public Health of Muskegon County, Chair | x |  |  |  Angela Mayeaux, Muskegon Housing Commission, Secretary | x |  |
| LaShae Simmons representing lived experience |  | x |  |  Judy Kell, CoC Coordinator (non-voting) | x |  |
| Irma Lopez, McKinney Vento | x |  |  | Dan Moran, HMIS Administrator (non-voting) | x |  |
| Jana Routt, United Way of the Lakeshore  | x |  |  | Brandon Baskin, Health West, Chair, Coordinated Entry Committee | x |  |
| John Peterson, Consultant | x |  |  | Nicole Schalow, MSHDA |  | x |
| Alicia Cox, Coordinated Entry Coordinator | x |  |  |  |  |  |

**MINUTES**

I. Call to Order

 The meeting was called to order at 9:03 am.

II. Approval of Agenda – (AR)

A motion was made to approve the agenda with the addition of the purchase of equipment from the HMIS grant by Ms. Crosby and seconded by Ms. Routt. The motion carried.

III. Approval of Minutes of August 13, 2020

A motion was made by Ms. Lopez and seconded by Ms. Bailey to approve the minutes of August 13, 2020 as submitted. The motion carried.

IV. Consolidated Plan Feedback – Cities of Muskegon, Muskegon Heights and Norton Shores

 Ms. Bailey reported that the cities of Muskegon, Muskegon Heights and Norton Shores were developing a regional

 Consolidated Plan to discuss the issues of the CDBG funds for each community. She will be conducting a survey at the

Case Managers meeting in late September to obtain input on the use of the funds. She will also be conducting a survey of the MCHCCN Executive Committee members to obtain their input. Ms. Bailey requested that individual agencies and entities

also provide input into the planning process so that we can really mesh the housing needs of the community through the

MCHCCN work and that of the cities. Mr. Peterson will develop comments and suggestions for the use of the funds and present them to the Executive Committee at its October 2020 meeting for its approval.

V. Introduction of HMIS Administrator

 Ms. Hekker introduced the new HMIS Administrator, Dan Moran. Dan will be working with the various

 Committees and agencies using the HMIS system.

VI. Introduction of Coordinated Entry Coordinator

 Ms. Hekker introduced Alicia Cox, who will be the Coordinated Entry Coordinator starting on October 1, 2020.

VII Retirement of Shelly Evans

 Ms. Hekker announced that Ms. Evans is retiring from Health West. Ms. Evans has been a valuable member

of the Executive Committee. She thanked Ms. Evans for her service and wished her well with her retirement including the new grandbaby. Mr. Baskin will keep us informed as to who will represent Health West on the Executive Committee.

VIII. Establish Sustainability Committee

 Ms. Hekker requested volunteers for the Sustainability Committee. Ms. Crosby made a presentation to the Membership

 regarding the future of the CoC and the possible directions it might take. Several people volunteered from the Membership

Committee to participate on the Sustainability Committee. Ms. Hekker and Mr. Peterson will call the Committee together during Ms. Kell's leave of absence to get the work started.

IX. Update on Eviction Diversion Workgroup/Outcomes

 Mr. Ramsey reported that Community enCompass has spent $200,000 on preventing evictions in the last few weeks,

There was a discussion about landlord participation as well as the need to get more information to the public about the program. The CoC will work with Community enCompass to replicate the information about the Program on its website.

Ms. Mayeaux provided the CDC information about the moratorium on evictions to the Executive Committee. District

Court is working with the Eviction Prevention Workgroup to understand how this moratorium will work at the

same time as we are trying to use the SB690 funds to prevent people from the eviction process.

X. Use of HMIS funds to purchase equipment

 Mr. Moran reported that Community enCompass requested equipment from the HMIS grant. There is enough grant

funds to provide the requested equipment at a cost of $2,400.00. A motion was made by Ms. Mayeaux and seconded by Ms. Lopez to approve the purchase of the equipment from the HMIS grant for Community enCompass. The motion carried.

XI. Adjournment

 The meeting was adjourned at 9:57 am.

Respectfully Submitted,

Judy Kell, Recorder