# Minutes……………………….………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **MCHCCN Executive Committee Meeting**

**Via**

**Webex**

**Meeting Date: April 8, 2021 Time: 9:00 am – 10:00 am**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Jamie Hekker, Public Health of Muskegon County, Chair | x |  |  | Dan Skoglund, Muskegon Rescue Mission, Co-Chair | x |  |
| Tressa Crosby, Health Project, Chair, Nominating Committee | x |  |  | Leslie Slater, Department of Health & Human Services  |  | x |
| Brandon Baskin, Health West, Chairman, Coordinated Entry Committee | x |  |  | Michael Ramsey, Community enCompass (HARA) |  | x |
| Valerie Nance, Salvation Army | x |  |  | Oneata Bailey, City of Muskegon, Chair Review Committee | x |  |
| Julie Aaron-Shyne, City of Muskegon Heights |  | x |  |  Angela Mayeaux, Muskegon Housing Commission, Secretary |  | x |
| LaShae Simmons representing lived experience | x |  |  |  Judy Kell, CoC Coordinator (non-voting) | x |  |
| Joe Whalen, Fresh Coast Alliance | x |  |  | Dan Moran, HMIS Administrator (non-voting) | x |  |
| Jana Routt, United Way of the Lakeshore  | x |  |  | John Peterson, Consultant | x |  |
| Alicia Cox, Coordinated Entry Coordinator (non-voting member) | x |  |  | Nicole Beagle, MSHDA | x |  |
| Maranda Van Zegeren | x |  |  |  |  |  |

**MINUTES**

I. Call to Order

 The meeting was called to order at 9:05 am.

II. Approval of Agenda

 A motion was made by Mr. Baskin and seconded by Ms. Routt to approve the agenda as submitted. The motion carried.

III. Community ReBuilders – Maranda VanZegeren

1. Muskegon County Veterans Transitional Housing Program

Ms. VanZegeren from Community ReBuilders described the Veterans Transitional Housing Program that it will be offering in Muskegon County.   They were awarded funding for their Transition in Place program.  They lease units from private landlords and place a veteran in the housing for up to one year.  The veteran sub-leases the unit from Community-Rebuilders.  Veterans are expected to pay 30% of the rent and utilities after six months.  They provide support to the veteran to help them find permanent housing.  The veteran must be literally homeless or at risk of homelessness.  Service eligibility is more open than in other programs, but dishonorable discharges are not accepted.

Ms. VanZegeren reported that Community ReBuilders is also providing some housing support through the Ryan White Center to Muskegon residents for housing for patients with infectious diseases. Ms. Kell is connecting them to the McClees Clinic for further coordination.

IV. Approval of Minutes of Executive Committee – March 11, 2021

 A motion was made by Ms. Nance and seconded by Ms. Simmons to approve the Minutes of March 11, 2021 as submitted.

 The motion carried.

V. Policy on Appeals Process for Public/Private Funded Applications

 A motion was made by Ms. Simmons and seconded by Ms. Crosby to approve the Policy on Appeals Process for

 Public/Private Funded Applications. The motion carried.

VI. Policy on Appeals for HUD Funded Projects

 A motion was made by Ms. Nance and seconded by Mr. Whalen to approve the Policy on Appeals for

 HUD funded projects. The motion carried.

VII. Revised Coordinated Entry Policy

 Ms. Cox reviewed the changes in the Coordinated Entry Policy. It was suggested that the cover page for the

 the policy be updated to include the effective date of April 8, 2021 and the update date as March 21,2021. A motion

 was made by Ms. Bailey and seconded by Ms. Nance to approve the revised Coordinated Entry Policy with the

 changes on the cover page. The motion carried.

VIII. Annual Renewal of Coordinated Entry MOUs

Mr. Baskin reviewed the process for the Coordinated Entry MOUs for the group and recommended that the Executive Committee enter the agreements with the various agencies for their participation in the Coordinated Entry process.

Ms. Nance made a motion to that the MCHCCN enter into an agreement with the various agencies for their participation in the Coordinated Entry Process: Muskegon Rescue Mission, Health West, Family Promise, EWP, Community enCompass and

Health Project. The motion was seconded by Ms. Simmons. The motion carried.

IX. Volunteers for City of Muskegon Eviction Prevention Group

 Ms. Crosby reported that she had been contacted to be a volunteer to participate in the City of Muskegon Eviction

 Prevention Group but is not able to do so currently. Ms. Simmons will participate on behalf of the MCHCCN.

X. MSHDA – CERA Program Update

Ms. Kell reported that the MSHDA CERA Program was starting and there were some technology issues that remain to be resolved. More information will be forthcoming as the project rolls out.

XI. Adjournment

 A motion was made by Ms. Bailey and seconded by Ms. Simmons to adjourn the meeting at 9:51 am. The motion carried.

Respectfully Submitted,

Judith Kell, Recorder