# Agenda………………………..………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **MCHCCN Executive Committee Meeting MINUTES**

**Via**

**Zoom**

**Meeting Date: November 12, 2020 Time: 9:00 am – 10:00 am**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights |  | x |  | Dan Skoglund, Muskegon Rescue Mission, Co-Chair | x |  |
| Tressa Crosby, Health Project, Chair, Nominating Committee | x |  |  | Leslie Slater, Department of Health & Human Services  |  | x |
| Shelly Evans, Health West |  |  |  | Michael Ramsey, Community enCompass (HARA) | x |  |
| Samantha Ferguson, Community Foundation for Muskegon County | x |  |  | Oneata Bailey, City of Muskegon, Chair Review Committee |  | x |
| Jamie Hekker, Public Health of Muskegon County, Chair | x |  |  |  Angela Mayeaux, Muskegon Housing Commission, Secretary | x |  |
| LaShae Simmons representing lived experience |  | x |  |  Judy Kell, CoC Coordinator (non-voting) |  | x |
| Irma Lopez, McKinney Vento | x |  |  | Dan Moran, HMIS Administrator (non-voting) | x |  |
| Jana Routt, United Way of the Lakeshore  | x |  |  | Brandon Baskin, Health West, Chair, Coordinated Entry Committee | x |  |
| John Peterson, Consultant | x |  |  | Nicole Schalow, MSHDA |  | x |
| Alicia Cox, Coordinated Entry Coordinator |  | x |  |  |  |  |

**AGENDA**

I. Call to Order

 Meeting was called to order at 9:04 a

II. Approval of Agenda – (AR)

 Motion to approve agenda as presented from Ms. Mayeaux; Support by Ms. Routt. Motion passed.

III. Approval of Minutes of Executive Committee – October 8, 2020

 Minutes were approved as presented by Ms. Mayeaux; Support by Ms. Lopez. Motion passed.

IV. Consolidated Plan Feedback – Cities of Muskegon, Muskegon Heights and Norton Shores

Ms. Hekker reminded members of the survey that has been shared to collect feedback for the Consolidated Plan. She encouraged submitting feedback as organizations as well as individual. Ms. Hekker will send the survey out again.

Mr. Peterson reviewed drafted comments regarding the Consolidated Plan. Mr. Peterson will write up comments as a narrative to be submitted on behalf of the Network to Ms. Bailey for the Consolidated Plan. Members should email Mr. Peterson any concerns or comments to be added to the narrative within the next week.

V. HMIS Administrator Report

 Mr. Moran reported submitting the HUD Longitudinal Systems Analysis (LSA) report.

VI. Coordinated Entry Coordinator Report

 Mr. Moran and Ms. Hekker shared an update on Coordinated Entry (CE) on behalf of Ms. Cox:

* CE is organizing a training for access points so they can start to enter the data elements on Service Point.
* CE is working with CenC and United Way on a unified application and a partnership with Aunt Bertha for a community wide database.
* CE is working with Family Promise and reaching out to Muskegon Rescue Mission regarding MOUs.

Mr. Moran and Mr. Peterson reported the special populations meeting attendance has improved. Peterson reported that populations' lists are becoming more refined and updated and reports of housing placements are being made.

Jana expounded on the unified application project. Th goal is to create an intuitive application process that allows for one application to meet the data needs of the agencies, improve identification in program eligibility for applicants and offer a better service experience for the community.

VII. Sustainability Committee Report

 Nothing to report this month. Ms. Hekker plans to set a meeting on the week of November 30th.

VIII. Update on Eviction Diversion Workgroup/Outcomes – Michael Ramsey

Mr. Ramsey reported the Eviction Diversion Program has spent the total $900,000 in funding initially awarded to the program. He reported Muskegon was awarded an additional $800,000 from MSHDA which must be spent between now and the end of December 2020. Cares ESG funding will continue to be available after December 31st; case management will continue to be offered.

IX. Housing Opportunities Workgroup

Mr. Peterson – reviewed the initial scope of effort for the Housing Opportunities Workgroup. The workgroup is looking for volunteers. The workgroups goal is to emphasize action steps. Key areas include planning efforts, executive committee discussions, coordinated entry, special population groups.

The group discussed the Payment In Lieu of Taxes (PILOT) ordinance. Mr Peterson gave a brief explanation of the proposed ordinance. Ms. Mayeaux expressed concerns that PILOT could create issues of gentrification and urged the CoC be a voice to make it more equitable.

Ms. Hekker noted that today was Ms. Ferguson's last meeting as a member of the Network as she has accept new position on other side of state. Ms. Hekker thanked her for her time and service with the Network and in the community.

IX. Adjournment – Meeting adjourned 10:01 am