Muskegon County Homeless Continuum of Care Network

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**Memorandum**

**TO:** Members of the MCHCCN

**FROM:** Judy Kell, MCHCCN Coordinator

**DATE:** June 25, 2020

**RE:** Schedule for 2020-2021 ESG NOFA­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Below please find the schedule for the ranking and allocation of ESG funds. MSDHA provides a 1:1 match to HUD ESG funding. In light of on-going COVID19 efforts, pay for performance payments are being suspended for this grant cycle. However, the CoC must still submit the performance measures with the application.

1. This schedule and ESG application along with the NOFA are posted on the MCHCCN website:

www. muskegoncoc.org. Materials are also available at: [https://www.michigan.gov/documents/mshda/ESG\_NOFA\_2020- 021\_694665\_7.pdf](https://www.michigan.gov/documents/mshda/ESG_NOFA_2020-%20021_694665_7.pdf).

2. The Application for sub-grantees and the HARA can also be found at the MCHCCN website at: www. muskegoncoc.org. Information submitted and approved for funding will be entered into one single application completed by the Fiduciary Agency and submitted by the deadline to MSHDA. The deadline is by **3:00 pm on July 31, 2019** using MATT 2.0.

3. Applications from sub-grantee(s), the Fiduciary and HARA for ESG funds are due by **4:00 pm** on **July 7, 2020** to Judy Kell, CoC Coordinator at [Judith.Kell@mercyhealth.com](mailto:Judith.Kell@mercyhealth.com).

The following must be submitted:

a. A program summary letter- **maximum of 1 page** letting the Review Committee know who you are, what funds you are requesting, where the program will be located, when the grant funds will be used, why you are in need of them and how you will utilize funds.

b. Budget – outlining the dollar amount per category and the number of people served in each category.

Applicant must use the application provided which is attached. **NO LATE APPLICATIONS WILL BE ACCEPTED. Applications with errors will not be considered for funding.**

4. Applications from grantee(s) for ESG funds will be rated by the Review Panel on **Thursday, July 9, 2020 at 9:00 am** via the Go To Meeting format. **No formal presentation about your specific program (s) is required as the application should provide all relevant information.** However, attendance at the meeting is required to allow for Review Committee members to ask questions**.**

5. Approved sub-grantees will be requested to submit additional materials to the Fiduciary Agency within 24 hours of approval. **More guidance to follow from the Fiduciary, if necessary.**

6. ESG Application will be submitted via MATT 2.0 to MSHDA by The Fiduciary Agency by **3:00 pm on July 31, 2020.**

7. ESG Exhibit 1 will be completed and submitted to MSHDA by Continuum of Care Coordinator by **August 29, 2020**.