# ……………………….………………Muskegon County Homeless Continuum of Care Network

**Meeting Description:**  **MCHCCN Data Committee Meeting**

**United Way of the Lakeshore**

**31 E Clay Ave
Muskegon MI 49442**

**Meeting Date: June 1, 2023 Time: 10:00 – 11:00 am**

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| --- | --- | --- | --- | --- | --- | --- |
| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Angela Mayeaux, Muskegon Housing Commission, Chair | x |  |  | Brandon Baskin, Health West | X |  |
| Valerie Nance, Salvation Army | x |  |  | Melissa White, Every Woman’s Place |  | x |
| Miranda Paggeot, Homeless Network Coordinator | x |  |  | Lorri March, Salvation Army | X |  |
| John Peterson, Consultant |  | x |  | Diolinda Sali, Volunteers of America | x |  |
| Madison Butler, Community enCompass | x |  |  |  |  |  |
| Kristy Smith, Family Promise |  | x |  | Yolanda Hall, Muskegon Rescue Mission |  | x |
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**Minutes**

1. Call to Order –

The meeting was called to order at 10:15

1. Approval of Minutes of Data Committee (AR) – May 4, 2023.

A motion was made by Valerie Nance to approve the minutes from April 6, 2023. Melissa White 2nd the motion. Motion passes.

1. Coordinated Entry Report

Miranda Paggeot provided a copy of the CE April Report. See attached.

1. Veterans BNL Report

The BNL for Veterans has been transferred to the USICH benchmark tool that will calculate the ending of Veterans homelessness. Miranda, Alicia, and Diolinda have been working on this spreadsheet to get it up to date.

The intention is to use this one sheet for the continuance of tracking Veterans who are homeless and to track the efforts of declaring the ending to Veterans homelessness, which many communities have already done.

1. Other Business

MCAH has recently emphasized the importance updating income changes as well as how to correctly end or start a new income amount or source. A workflow was attached to the calendar invite for everyone to view. This data is also very important to the SPM report. The SPM report looks at the project stayers and leavers and whether or not an income was increased from the start.

Next month APR’s as well as eLOCCS screen shot are due. Please provide your documents to Miranda one week prior to the meeting. Please run reports to at least May 31st.

Valerie Nance has requested that each of the Data Committee members send her a paragraph on who they are and what they do. She will provide this information to the new Major that will be coming to the Muskegon CoC meetings in replacement of Valerie.

**The next Data Committee was rescheduled to July 12, 2023, at 10.**

The Sharing QSOBAA and Participation agreement updates are on hold until MCAH resolves some issues they were experiencing. With the Muskegon Homeless Continuum of Care Network looking for an interim HARA, holding off on moving forward with updated the file attachments as a shared data element until that entity has been selected.

1. Adjournment

Meeting was adjourned at 10:45 am