# ………………………..………………Muskegon County Homeless Continuum of Care Network

**Meeting Description:**  **MCHCCN Data Committee Meeting**

**United Way of the Lakeshore**

**Meeting Date: April 6, 2023, Time: 10:00 – 11:00 am**

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| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Angela Mayeaux, Muskegon Housing Commission, Chair | x |  |  | Brandon Baskin, Health West |  | x |
| Cherylle Booker, EWP DV | x |  |  | Melissa White, Every Woman’s Place | x |  |
| Miranda Paggeot, Homeless Network Coordinator | x |  |  | Shaunna Turner, Every Woman’s Place | x |  |
| John Peterson, Consultant | x |  |  | Diolinda Sali, Volunteers of America | X |  |
| Madison Butler, Community enCompass | x |  |  | Deanna Washburn, Community enCompass | X |  |
| Kristy Smith, Family Promise |  | x |  | Valerie Nance, Salvation Army | x |  |
| Yolanda Hall, Muskegon Rescue Mission |  | x |  |

**Minutes**

1. Call to Order - The meeting was called to order at 10:05 a.m.
2. Approval of Minutes of Datta Committee (AR) March 2, 2023 –. Motion by Madison Butler, 2nd by Valerie Nance. All in favor. Motion passes
3. Miranda Paggeot reported that since Dan Moran’s resignations she has been doing both roles. The CE report was not available for the meeting today. Miranda reported the way the list was being generated was leaving out individuals who had no program entry. PSH did have some movement as three people moved into housing through HW PSH program, and 1 person has self-resolved. A full report will be available for the next meeting.
4. The submission of the APR;’s by program were due today. CenC, EWP submitted prior to meeting. VOA will submit at the end of the meeting. Brandon Baskin with Health West reported to be out of the office and will submit by next months meeting. No representation from the Rescue Mission or Family Promise was present or APR submitted.
5. EWP submitted the requested eLoCCS screenshot. CenC will submit when she can get access as people are out on Spring Break Vacation. Health West will submit late as well.

1. Miranda Paggeot reported that MCAH is requesting name and email of authorized individual to update the HMIS Participation Agreement. This information should be sent to Miranda, and she will send the request off to MCAH. Typically, this would be the CEO of the agency.
2. The HMIS Policy and Procedure has been out to the committee for some time. A final review of the suggested changes was made. A motion to approve the changes in the HMIS policies and procedures was made by Madison Butler, 2nd by Diolinda Sali- motion passes.
3. Additional hand outs were sent out the committee and requested to share with staff on the Homeless History Interview as well as the Determining of approximate date of homelessness. This information needs to be filled in, so clients are incorporated in the different HUD reports.
4. Meeting was adjourned at 10:55 am

Respectfully submitted by Miranda Paggeot