**MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK**

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**Coordinated Entry Committee**

**Meeting Minutes**

**November 23, 2022**

***10:00 AM – 11:00 AM***

**United Way of the Lakeshore**

**31 E Clay Ave Muskegon, MI**

**GoToMeeting**

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| --- | --- | --- | --- | --- | --- | --- |
| **Representatives** | **Present** | **Absent** |  | **Representatives** | **Present** | **Absent** |
| Brandon Baskin Health West, Chairman |  | X |  | Melissa White, EWP | X |  |
| Dan Skoglund, Rescue Mission |  | X |  | Dan Moran, HMIS Administrator | X |  |
| Cherri Swanstra, Mid-Michigan Community Action Agency |  | X |  | Miranda Paggeot, CoC Coordinator | X |  |
| Kristen Turgeon, Mission for Area People | X |  |  | Diana Stubbs, Mission for Area People | X |  |
| John Peterson, Planning Consultant | X |  |  | Angela Mayeaux, Muskegon Housing Commission |  | X |
| Mike Baauw, Veterans Center |  | X |  | Yolanda Hall, Rescue Mission |  | X |
| Anetri’a Conyers Community enCompass | X |  |  | Kristy Smith, Family Promise |  | X |

**Agenda**

1. Call to Order –

Meeting was called to order at 10:01 AM. Miranda facilitated the meeting due to no chair present.

2. Approval of May Minutes-

Motion to approve May minutes by Diana Stubbs, 2nd by Melissa White, all in favor motion passes.

3. Overview of Coordinated Entry-

Miranda provided a brief PowerPoint presentation of an overview of CE and its purpose. Currently MOUs are being drafted up for agencies who were existing CES agencies. Miranda will be reaching out to agencies soon for an updated MOU.

4. Agency Participation in Committee Meetings-

Miranda expressed the importance of attending meetings. For a period, due to COVID-19 all meetings had been virtual. We are switching back to in-person meetings.

5. Reports from Committees

i. Outreach Subcommittee-Currently the Outreach Committee has not met. Miranda had sent out a Survey Monkey requesting responses to best navigate the time and day for the meeting. The meeting has been scheduled for the first Thursday of the month

ii. Special Populations Sub-Committees (By-Name List) Veterans and PSH lists.

Dan reported that these committees are meeting on a bi-weekly basis. Miranda suggested having a report showing the number of individuals who enter the list and who are exited do to being housed or inactive status.

7. New Business/Old Business

John talked about the history relating to the process of determining Access, Assessment, Referral and Housing agencies. Any agency can become an access, assessment, or referral agency.

8. Adjournment

Meeting adjourned at 11:10 am