**MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK**



**Coordinated Entry Committee**

**Meeting Minutes**

**May 24, 2023**

 ***10:00 AM – 11:00 AM***

**United Way of the Lakeshore**

**31 E Clay Ave Muskegon, MI**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Representatives** | **Present** | **Absent** |  | **Representatives** | **Present** | **Absent** |
| Brandon Baskin Health West, Chairman | x |  |  | Melissa White, EWP | x |  |
| Dan Skoglund, Rescue Mission |  | x |  |  |  |  |
| Cherri Swanstra, Mid-Michigan Community Action Agency |  | X |  | Miranda Paggeot, CoC Coordinator | X |  |
| Kristen Turgeon, Mission for Area People | x |  |  | Diana Stubbs, Mission for Area People | x |  |
| John Peterson, Planning Consultant |  | x |  | Angela Mayeaux, Muskegon Housing Commission |  | x |
| Mike Baauw, Veterans Center |  | X |  | Yolanda Hall, Rescue Mission |  | X |
| Madison Butler Community enCompass |  | x |  | Kristy Smith, Family Promise |  | X |
| Cherelle Hughley, Community enCompass |  | x |  | Cherrell Booker, EWP |  | x |
| Alicia Cox, VA |  | x |  |  |  |  |

**Minutes**

1. Call to Order –

Meeting was called to order at 10:07 AM.

2. Approval of April Minutes

A motion was made to approve April 2023 minutes by Kristen Turgeon and 2nd by Melissa White Motion passes.

3. CES-MOU Update

The draft approved MOU was sent and approved by the MCHCCN Steering Committee on May 11, 2023. We are currently pausing the process of implementing the newly adopted CES MOU until a new HARA is established.

Melissa inquired about the pause of the MOU and EWP’s ability to become an access point for the CE system. Miranda will offer a training on VISPDAT screening to EWP’s employees and this work can begin without an established MOU in place. Having the DV shelter part of the CES will allow a more streamlined process of getting their clients on the by-name-list for housing opportunities. More information on this process can be found in previous meeting minutes.

4. Reports from Committees

i. Outreach Subcommittee-

Cherelle Hughley was not present for meeting and no update was provided. Miranda announced that the MCHCCN Outreach will no longer be doing PIT counts 4 times a year. With staffing changes and changes throughout the CoC the time required the CoC will be performing the required biannual National PIT count and possibly adding an additional count in the fall to be able to gage where encampments may be.

**Outreach Committee meets next on May 8, 2023, 1pm at United Way.**

ii. Special Populations Sub-Committees (By-Name List)-

Miranda presented the April CE By-Name-List report. 33 households presented homeless in Muskegon County. 14 households in shelter. 12 households were housed. 2 new Veterans were identified. There are 65 households on the by-name-list that are unsheltered homeless. There are 50 individuals on the by-name-list that re in shelter. There are 16 veteran households on the by name list.

5. New Business/Old Business-

MAP’s is looking at another building that will provide more space for allow for growth. The current building, they are looking at is the old California Eye Wear on Broadway in front of the MDHHS building.

Discussions were had around the leasing/rental assistance in PSH and how current programs are funded. EWP has seen a lot of expenses due to damages. The leases are currently in EWP holding them liable for damages. Program money is being used to offset this cost, but landlords and property managers seem to be charging top dollar for any minor damage and wear.

Any changes to HUD NOFA programs regarding leasing vs. rental assistance will need to be made during the application process.

Miranda announced that Pine Grove is coming to give a presentation of HCV Program. There has been a lot of discussion around the moving on and PSH.

6. Adjournment

Meeting adjourned at 11:00 am