**MUSKEGON COUNTY HOMELESS CONTINUUM OF CARE NETWORK**



**Coordinated Entry Committee**

**Meeting Minutes**

**April 26, 2023**

 ***10:00 AM – 11:00 AM***

**United Way of the Lakeshore**

**31 E Clay Ave Muskegon, MI**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Representatives** | **Present** | **Absent** |  | **Representatives** | **Present** | **Absent** |
| Brandon Baskin Health West, Chairman | x |  |  | Melissa White, EWP | x |  |
| Dan Skoglund, Rescue Mission |  | x |  |  |  |  |
| Cherri Swanstra, Mid-Michigan Community Action Agency |  | X |  | Miranda Paggeot, CoC Coordinator | X |  |
| Kristen Turgeon, Mission for Area People |  | x |  | Diana Stubbs, Mission for Area People | x |  |
| John Peterson, Planning Consultant |  | x |  | Angela Mayeaux, Muskegon Housing Commission | x |  |
| Mike Baauw, Veterans Center |  | X |  | Yolanda Hall, Rescue Mission |  | X |
| Madison Butler Community enCompass | X |  |  | Kristy Smith, Family Promise |  | X |
| Cherelle Hughley, Community enCompass | x |  |  | Cherrell Booker, EWP | X |  |
| Alicia Cox, VA | X |  |  |  |  |  |

**Minutes**

1. Call to Order –

Meeting was called to order at 10:07 AM.

2. Approval of March Minutes

A motion was made to approve March 2023 minutes by Shaunna Turner and 2nd by Angela Mayeaux. Motion passes.

3. CES-MOU

A draft copy of the CES MOU was sent out for review. This MOU had some edits recently done. Clarifying language and updating to include the **agency designation** of CoC **committee** attendee**s** as well as their contact information.

A motion was made by Madison Butler and seconded by Diane Stubbs to approve the draft CE MOU to go to the Steering Committee. Motion approved.

4. Reports from Committees

i. Outreach Subcommittee-

Cherelle Hughley reported that the PIT event was taking place tonight at Fresh Coast Alliance. Volunteers are requested to be there at 8pm. Typically this last for about 2 hours.

Miranda Paggeot will not be attending the PIT event. She has advised that she will send Cherelle over all materials related to the PIT Count **and will be available via phone if they have any questions.**

**Outreach Committee meets next on May 8, 2023, 1pm at United Way.**

ii. Special Populations Sub-Committees (By-Name List)-

Miranda presented a By-Name-List report. This report will continue to get more detailed as time goes on. For the month of March there were 20 individuals identified homeless that score a 7 or higher on the VISPDAT. Of those 20 individuals comprised 5 households 1 single and 4 families totaling 14 members. There are 5 households that are eligible for PSH. 2 families with 8 members and 3 singles. 11 people moved into housing. 2 singles-PSH, 9 households-self-resolved which comprised of 8 singles and 1 family with 4 members.

The process in which the BY-Name-List was being created was only running from program enrollment. Clients that are only screened by the HARA do not get a program enrollment, therefore individuals were not making it to the BY-Name-List. Miranda has developed a work around to ensure that all homeless individuals needing services are being pulled to update the By-Name-List. This process is very time consuming, and Miranda is in contact with MCAH to see if another option that can streamline this process is viable for our community. More details to come.

5. New Business/Old Business-

Brandon Baskin asked for a rundown of program openings.

* EWP has 4 singles and 1 family.
* CenC Vet PSH has 2 vet family and 3 single openings.
* Roosevelt Park that is a PBV has 2 openings.
* CenC has 1 bed handicap accessible open at Phoenix House.

A deep discussion was engaged around the process of getting clients on **the** HCV waiting lists. Clients that are in PSH are to be determined still as category 1 because without the support of the PSH program the client would remain homeless. Cherrelle and Madison reported that if the rental agreement was in the client’s name then according to section 8 they are not homeless. This contradicts what HUD has defined as homeless and program eligibility. Miranda will reach out to MSHDA for more clarification on recertifying a person’s homeless status when in a PSH program.

6. Adjournment

Meeting adjourned at 11:10 am