

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** MI-516 - Norton Shores, Muskegon City & County CoC

**1A-2. Collaborative Applicant Name:** United Way of the Lakeshore

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** United Way of the Lakeshore

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	No
3.	Disability Advocates	Yes	Yes	No
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	Yes	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	No	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
11.	LGBTQ+ Service Organizations	Nonexistent	No	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	No

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	No
17.	Organizations led by and serving LGBTQ+ persons	Nonexistent	No	No
18.	Organizations led by and serving people with disabilities	Yes	No	No
19.	Other homeless subpopulation advocates	Yes	Yes	No
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	No
22.	Street Outreach Team(s)	Yes	No	Yes
23.	Substance Abuse Advocates	Yes	No	No
24.	Substance Abuse Service Organizations	Yes	No	No
25.	Agencies Serving Survivors of Human Trafficking	Yes	No	No
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	No	No
28.	Other Victim Service Organizations	Nonexistent	No	No
29.	State Domestic Violence Coalition	Nonexistent	No	No
30.	State Sexual Assault Coalition	Nonexistent	No	No
31.	Youth Advocates	Yes	Yes	No
32.	Youth Homeless Organizations	Nonexistent	No	No
33.	Youth Service Providers	Yes	No	No
	Other: (limit 50 characters)			
34.	Chamber of Commerce of the Lakeshore	Yes	Yes	No
35.	United Way of the Lakeshore	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The CoC on an annual basis send out applications to become a member of the CoC to its membership list, the Case Managers Committee (which is represented of 65+ different organizations), the Muskegon Livability Lab, Call 211, the Community Coordinating Council which is the umbrella organization for the non-profit agencies, school districts and governmental units in Muskegon County, cultural specific organizations, churches and advocacy groups inviting people to become members of the CoC. In addition, the member application is posted on the Muskegon CoC website with an invitation to join and participate in the annual meetings as well as the member meetings that are held throughout the year as well as on various committees.
2. The CoC works with Disability Network to encourage the individuals that they serve to participate in the CoC. The CoC relies on Disability Network to communicate the application process and ability to participate on the various committees to their membership in the appropriate and accessible electronic formats. Members of the Disability Network participate on a variety of the CoC committees and have been very helpful in encouraging participation by members of the disabled community.
3. The CoC also works with members of the local chapter of the NAACP, Latinos Working for the Future, Muskegon Young Black Professionals and Muskegon Pride to encourage membership and participation in the CoC. Recently the Steering Committee voted to add a stipend benefit to encourage those with lived experience to become members and part of working groups and other committees. The CoC has tried on multiple occasions to get the engagement of the little River Band of Ottawa Indians. Staff changes have made it challenging in getting representation at the CoC. The CoC is currently encouraging engagement with Thredz Community Building Organization. Thredz is a 501c3 organization that strives to be a trusted partner in eliminating the negative effects of Gentrification in the Black, Indigenous, Latine (BIL) minority majority community of Muskegon County; by fostering HOPE through impactful community engagement and creating the wealth building access needed for resident and community centered economic development and housing sustainability.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

**(limit 2,500 characters)**

1. The CoC has a customer survey on the CoC website. This survey collects information from project participants, people in the community as well as organizations who are serving at risk or homeless populations. The survey covers a variety of housing related issues. The CoC also has a partnership with the Muskegon CHIR program. Muskegon CHIR is a partnership of community organizations now known as the Livability Lab, local government agencies, businesses entities, health care providers, investors and community members that identifies community needs, makes decisions and implements strategies to improve outcomes in data driven process. The CHIR identified a need for affordable housing as a significant barrier to health, the economy and education in Muskegon County. As a result, the Muskegon Livability Lab engaged with members of the CoC to address the need for affordable housing as a collaborative process. Committee, the Community Coordinating Council, the Livability Lab, Disability Network, Muskegon Young Black Professionals, the Rotary as well as United Way of the Lakeshore. 2. The CoC Communicated information during the Membership Committee that is open for anyone to attend. The CoC also communicates information through the public meetings held by the City and County of Muskegon. 3. The CoC relies on the Disability Network to ensure that communication and access for person with disabilities is available. 4. The CoC utilized the information that it gathered through the CHIR Livability Lab to engage with the local governmental units on the spending of the Recovery Act funds as well as changes in zoning that would allow for a decrease in square footage requirements for housing in order to decrease costs and increase the number of affordable housing units. More recently the City of Muskegon has requested data for their housing study that will be published soon. The CoC will be reviewing this study and develop and or improve approaches to prevent and end homelessness.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. The CoC considered and approved project applications from organizations that had not previously received CoC program funding for Emergency Solutions Grant funding through the Michigan State Housing Development Authority. The CoC informed the project applicants/grantees for the ESG, funds of the HUD NOFO and requested that they apply for the funding.
2. The CoC issued a memo regarding the CoC HUD funds and posted all related materials to the CoC website. The CoC developed a local application, a description of the funding process with deadlines and how, when to submit applications. The public was provided the scoring sheet so that applicants would know the criteria that would be used to score the projects. The description also included the date of the Review Committee meeting where the applicants would present their projects as well as the Steering Committee meeting which would take action on the Review Committee recommendations. The description of the process also included the date for which an appeal must be submitted as well as the appeals process. The description of the process provided the date the applicant must submit their application in e-snaps.
3. The CoC developed an evaluation process and scoring sheet. Project applications that were submitted to HUD that received the highest score received the highest numerical ranking on the priority list. The projects receiving the lowest ranking were ranked lowest on the priority scale and in Tier Two. The ARD did not support the funding of all the project in their entirety. Therefore, the lowest ranked project had its funding reduced by the difference of the total project cost and the ARD.
4. The CoC through its relationship with the Disability Network communicated to the individuals with disabilities in an electronic format. All communications are also available in electronic format on the CoC website.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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- Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Nonexistent
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Nonexistent
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	



18.	Muskegon CHIR	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

**(limit 2,500 characters)**

1. The ESG funds are issued through the Michigan State Housing Development Authority. MSHDA requires that the CoC develop an Exhibit One which is similar to the HUD Consolidated Application. In addition, the CoC must have a local application and selection process to determine which agency will be the fiduciary for the ESG fund for agencies will be the community and which agencies will be allocated funds. The CoC issued an NOFO, a local application and projects received funding based on scores that they received. Data was used as part of the scoring process. MSHDA also issued performance measures that were used to determine the allocation for the community. The memorandum of understanding with agencies receiving funds as well as the selected fiduciary.
2. The CoC Review Committee which is comprised of members of the community that do not receive any housing funds, are homeless or formerly homeless, represent veterans, local governmental units, victims of domestic violence, LBGTQA+ and organizations led by people of color reviewed the applications. A scoring sheet was used that included objective data from the HMIS System, MSHDA performance measures, FSR's submitted to MSHDA, analysis of people served, etc. The CoC Data Committee meets quarterly to review the performance of the recipients, both programmatically and financially for the ESG and HUD grantees. If there are identifiable issues, the Data Committee notifies the Steering Committee (the governing body of the CoC). The Steering Committee requests a corrective action plan and monitors to ensure compliance.
3. The HMIS Administrator provided both the HIC and PIT count to the cities of Muskegon, Muskegon Heights, and Norton Shores in 2023.
4. The CoC has a standing task force whose responsibility is to provide input into the Consolidated Plan for the participating jurisdictions and does so on an annual basis, whether it is requested or not. Further, the CoC was very involved in the City of Muskegon HOME ARP Plan to help ensure that the needs of the homeless of our community were addressed. The CoC also provided data for the Housing Study that the City of Muskegon will publish in 2023.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

**(limit 2,500 characters)**

The CoC has a policy related to working with the youth education providers, the school districts, and the local education agencies. There are thirteen school districts, five charter schools and three private schools in Muskegon County which makes it difficult to have separate MOUs with each school district. The CoC Coordinator is currently working with the Muskegon Area Intermediate School District on a MOU and will hopefully have that fully implemented by the end of 2023. The CoC policy provides continual communication to aid with children/families who may be homeless or at risk of homelessness. The activities and training about homelessness for the twenty school districts/schools as the MAISD staff meet weekly with each school. The CoC works with the MAISD staff to provide training relating to Point in Time count as well as the resources for the families who are homeless, so that they are aware of their eligibility for educational services. Representatives from the Health Project which is the HUB for community health workers are also members of the CoC and have two community health care workers stationed at two high risk school districts and often are working with and referring homeless families and children to services. The Nominating Committee is also the Chairperson of the Maternal and Infant Health Committee of Great Start. Great Start is a collaborative of parents, educators, health professionals, business and community leaders who are working together to ensure that Muskegon County children are safe, healthy and eager and able to succeed in school. Great Start includes all entities in question 1.C-4C. The case managers in the Great Start and the school homeless liaisons attend the monthly Case Managers meeting which provides training such as but not limited to anti-discrimination, fair housing, mainstream benefits, trauma informed care, housing first, housing resources as well as the opportunity to share the latest programs and services in the community.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

**(limit 2,500 characters)**

The CoC has had a policy in effect since 2017 that requires that each of the housing providers and entry points into the Coordinated Entry System must inform individuals and families who become homeless of their eligibility for educational services. The CoC policy is distributed on an annual basis with the updated list of homeless liaisons in each school with their contact information to the CoC membership and housing providers. This list is also available on the CoC website.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	No
2.	state sexual assault coalitions	No
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

The CoC continues to update its policies related to survivors of domestic violence. The CoC requires that each of the housing providers post the Notice of Occupancy rights poster as well as requiring that VAWA HUD protection forms are part of the tenant packets. The policies are reviewed on an annual basis and updated as needed. Every Woman's Place, the domestic violence shelter, staff participates on the CoC committees (Outreach, Data, By-Name-List, Coordinated Entry and Case Managers) and is consulted on the policies that the CoC develops and related to domestic violence. In addition, the DV provider is an assessment and referral partner in the Coordinated Entry system.

2. Every Woman's Place, the domestic violence shelter is accredited by COA and provides training to the housing and service providers at the Case Managers meeting on a regular basis. The training includes trauma informed care as well as how to provide services in a victim-centered manner. HealthWest, a HUD CoC grantee as well as the local community mental health agency provided extensive trauma informed care to housing and other service providers through a SAMHSA grant. Every Woman's Place a HUD CoC grantee requires all employees to be trained on trauma informed care, victim centered care as well as safety and planning protocols. This training required at date of hire and is updated monthly. HealthWest also requires the same training at the time of hire and is updated monthly. Community enCompass a HUD CoC grantee and other community providers receive trauma informed care, victim centered treatment, safety and planning protocols on a quarterly basis through the Case Managers Meeting.

The Staff of agencies that participate in the Coordinated Entry System receive trauma informed care, victim centered, safety and planning protocols training through their respective agencies. The training occurs either monthly or quarterly depending upon their employer agency.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

1. 2. Every Woman's Place, the domestic violence shelter is accredited by COA and provides training to the housing and service providers at the Case Managers meeting on a regular basis. The training includes trauma informed care as well as how to provide services in a victim-centered manner. HealthWest, a HUD CoC grantee as well as the local community mental health agency provided extensive trauma informed care to housing and other service providers through a SAMHSA grant. Every Woman's Place a HUD CoC grantee requires all employees to be trained on trauma informed care, victim centered care as well as safety and planning protocols. This training required at date of hire and is updated monthly. HealthWest also requires the same training at the time of hire and is updated monthly. Community enCompass a HUD CoC grantee and other community providers receive trauma informed care, victim centered treatment, safety and planning protocols on a quarterly basis through the Case Managers Meeting. The Staff of agencies that participate in the Coordinated Entry System receive trauma informed care, victim centered, safety and planning protocols training through their respective agencies. The training occurs either monthly or quarterly depending upon their employer agency.

2. The staff of agencies that participate in the Coordinated Entry System receive trauma informed care, victim centered, safety and planning protocol training through their respective agencies. The training occurs either monthly or quarterly depending upon their employer agency and is a condition of employment. In addition, the CoC through its Case Management Committee provides trauma informed, victim centered and the need for and how to develop safety and planning protocols on a quarterly basis not only for the staff that participate in the Coordinated Entry process but for other agencies in the community that regularly attend the Case Managers meetings.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

The CoC's coordinated entry process includes:

1. Safety Protocols: All CES Access Points must provide equal access to any individual or family escaping or attempting to flee domestic violence, sexual assault, data violence, stalking or human trafficking. Such persons experiencing such circumstances are provided opportunity to receive CES referrals for available services from either non-victim specific providers or the victim service provider specializing in assistance to such persons fleeing or attempting to flee domestic violence and/or sexual assault. Upon determining the household maybe escaping or attempting to flee a violent situation, access points provide information and referral to Every Woman's Place, the designated Domestic and Family Violence Access Point. All agencies, other than Designated Access Agencies, will refer all households seeking housing and services to call 211 or the Housing Assessment Resource Agency (HARA). The CoC's coordinated entry process includes planning protocols for all populations, including victims of domestic violence to ensure that as new circumstances arise, there is a response that addresses the immediate needs of the program participant as well as their long-term needs.

2. Confidentiality protocols outlined the Coordinated Entry Policies and Procedures include:

A. Ensuring that a QSOBAA (Qualified Service Organization Business Associate Agreement) is in place to allow for sharing of information for those that share data in HMIS as well as PSH partners that work with those experiencing domestic violence.

B. Ensuring that a Memorandum of Agreement is in place with a release of information and referral process between partners to coordinate services for the individual or family.

C. Ensuring that in the event of a member of the target population enters an agency seeking services the individual to be served, must agree to the sharing of information in the Release of Information (ROI) to be added to the housing list.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1. The VSP, Every Woman's Place, uses the Empower data base system. The VSP is a long-standing member of the CoC, participants in the Coordinated Entry program and hold several PSH projects.

2. There have been significant changes in at the VSP both at the programmatic and administrative level. The CoC has been working with the new staff and Executive Director to generate an Annual Performance Report (APR) or and APR-like report using the client level data in their comparable database. Since the existing VSP software is not able to automatically create such a report, the VSP is tabulating its records to manually create a report on project level outcomes. The VSP APR or APR like report is to be submitted to the CoC Coordinator and/or HMIS Administrator after being carefully stripped of any client-level data or other potentially identifiable personal information. The CoC Coordinator/HMIS Administrator will use the VSP's project level data to help in the performance measure as ordinary CoC housing projects, such as placement in permanent housing, ability to maintain or increase client income and benefits, and compliance with all applicable regulations. The CoC used de-identified aggregated data in the HMIS system and narrative provided by the VSP to evaluate their programs in 2023.

**&nbsp;**

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
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NOFO Section V.B.1.e.	
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Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
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1.	whether your CoC has policies and procedures that include an emergency transfer plan;
2.	the process for individuals and families to request an emergency transfer; and
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.

**(limit 2,500 characters)**



1. All agencies in the CoC Coordinated Entry System adopted the CoC Transfer Plan for Victims of Domestic Violence Dating Violence, Sexual Assault, or Stalking Policy and Procedure in 2017. The transfer plan is reviewed and updated on an annual basis. The Transfer Plan includes all pertinent forms and documentation to maximize tenant choice for housing and services while ensuring safety planning and confidentiality and was based on the HUD model Emergency Plan. The agencies communicate the availability of the transfer plan to every person seeking housing whether they have disclosed that they are victims of domestic violence or not.

2. To request an emergency transfer, the tenant notifies the respective agency that has the unit and submits a written request for a transfer. The tenant's written request for an emergency transfer must include either: A. A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the respective agency's program, Or B. A statement that the tenant was a sexual assault victim and the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer.

3. The agency does not guarantee that a transfer request will be approved or how long it will take to process a transfer request but will handle it through the Coordinated Entry System. It will, however, act as quickly as possible to move a tenant who is a victim of domestic violence to another unit, subject to availability and safety of that unit. If a tenant reasonably believes a proposed transfer would not be safe, the tenant may request a transfer to a different unit that an agency has in its program or to another program's unit. If a unit is available, the transferred tenant must agree to abide by the terms and conditions that govern occupancy in the unit to which the tenant has been transferred. agency may be unable to transfer a tenant to a particular unit if no safe and available units for which the tenant who needs an emergency transfer is eligible, the agency will assist the tenant in identifying other housing providers who may have safe and available units to which the tenant could move. At the tenant's request, the agency will also assist tenants in contacting the local organizations helping victims of domestic violence.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

(limit 2,500 characters)

1. The VSP send clients to the Housing Assessment Resource Agency (HARA) to determine eligibility for ESG, HCV and Section 8 programs. In addition, the VSP shelter completes assessments on shelter clients and enters the information on the Coordinated Entry By-Name-List. The CoC has also worked with Call 211 (staff at Call 211 are members of the CoC and sit on various committees) to ensure that victims of domestic violence are not only directed to the domestic violence provider but also the HARA for referrals to other housing programs in the community.

2. The VSP sit on the Coordinated Entry Committee, attend the bi-weekly By-Name-List meeting, and are also the HUD grantee for four PSH programs. Any barriers that are identified in the homeless response system are quickly addressed to ensure barrier free opportunities for victims of domestic violence, dating violence, sexual assault or stalking.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC:		
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

1. The CoC recently approved the use of the Community Foundation funds to support a stipend to encourage more individuals to be a part of the CoC and involved in workgroups related to policies and procedure revisions. The CoC also has a designated seat on the Steering Committee (governing body of the CoC) This individual not only sit on the Steering Committee but is also a member of the Review Committee. 2. The CoC understands the importance of having individuals with lived experience not only with homelessness but to include members of Youth as well as individuals with domestic violence experience. Creating a stipend will allow individuals to attend meetings and participate in workgroups related to CoC policies and programs.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Training.	
NOFO Section V.B.1.f.		

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC’s process for evaluating compliance with your CoC’s anti-discrimination policies; and
4.	your CoC’s process for addressing noncompliance with your CoC’s anti-discrimination policies.

**(limit 2,500 characters)**

1. The CoC reviews its policies annually or sooner if there is a bulletin from either HUD, West Michigan Fair Housing Center or the Michigan State Housing Development Authority, this includes the anti-discrimination policies. The anti-discrimination policy was reviewed by member of the Data Committee some are members of the LGBTQA+ community and approved it as submitted for their review. Currently there are no LGBTQA+ organizations in our community.
2. The CoC recommends that its providers use the CoC anti-discrimination policies which include to ensure that LGBTQA+ individuals and families receive supportive services, shelter, and housing free from discrimination as the basis for its agency-specific policy. All the agencies utilized the CoC policy as their policy.
3. The CoC reviews the anti-discrimination policies of each agency as well as the complaints that are filed related to any discrimination with either the CoC or the West Michigan Fair Housing Commission on an annual basis.
4. If a review of the anti-discrimination policies or a report of anti-discrimination occurs, the CoC Steering Committee (the governing body of the CoC) is notified. The Steering Committee will request a corrective action plan be implemented immediately with a copy to the Steering Committee. The Steering Committee will then request a report within 90 days of implementation of the corrective action plan to determine if the issue has been resolved.

1C-7.	Public Housing Agencies within Your CoC’s Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Michigan State Housing Development Authority	100%	Yes-Both	Yes
Muskegon Housing Commission	9%	Yes-Both	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:	
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

- The two largest PHAs within the CoC's geographical region are the Michigan State Housing Development Authority and the Muskegon Housing Commission. The Michigan State Housing Development Authority provides the greatest number of HCV and other vouchers in our community and has a homeless admission preference. The CoC works closely with MSHDA HCV agent who participates with the CoC Coordinated Entry and the By-Name-List Committees. The Executive Director of the Muskegon Housing Commission sits on the policy making board of the CoC, chairs the Review Committee and sits on Coordinated Entry and supports many of the CoC's planning efforts. Thee CoC worked closely with the Muskegon Housing Commissions Administrative plan.
- Not applicable.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:
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1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		<b>Program Funding Source</b>
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Family Unification Program

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	No
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If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

PHA
This list contains no items

## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. The CoC Review Committee asked each applicant on the local application to discuss how the recipient met the Housing First requirement and how they addressed low barriers to entry. Projects were scored based on their responses and then ranked for funding based on their scoring. The data illustrated whether or not they were using the Housing First Model. The CoC has adopted the housing first assessment published by HUD and will be using this tool in the future application process. The CoC currently also requires the MSHDA certification form in addition to essay response in their applications and this is also covered on a continuous basis during the By-Name-List meetings.
2. The CoC uses the following factors and performance indicators as part of its evaluation; reducing length of time homelessness, increasing the number of households who obtain permanent housing or the rate at which households obtain permanent housing, increasing the number of households who obtain needed supports to maintain their housing and the number of households who obtain needed supports to maintain their housing. In addition, the CoC requires that recipients participate in the Coordinated Entry System. As a result, the individuals obtaining housing are referred through the Coordinated Entry System and very few, if any, have been rejected for housing. There are no barriers or special language in the lease agreements that would be any different from any other renter.
3. The CoC reviews the projects on a quarterly basis through Data Committee using performance indicators. In addition, the CoC has a By-Name-List Committee that meets bi-weekly. All the recipients are part of the By-Name-List Committee. The group discusses each individual and family on the list related to barriers to entry into the program, what supports are needed for the client to be successful, the length of time people on the list are homeless and why for each person. The lack of affordable housing continues to be a significant reason that people are remaining homeless as landlords are finding that they can get higher rents than the Fair Market Rates that the recipients can pay from their grant. The effort continues to be to get landlords to continue to participate with the CoC’s housing programs using the Fair Market Rents rather than renting to non-subsidized persons at a much higher rate of rent.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.



**(limit 2,500 characters)**

1. The CoC has many approaches to its outreach efforts. The HMIS administration maintains a map of all encampment's and gathers spots of the homeless and it is updated daily because of calls from community members and agencies reporting new locations of homelessness. The Outreach Committee has several pair of individuals who routinely go to the various areas in the community where homeless individuals are residing and encourage them to apply for and receive housing. The Housing Assessment Resource Agency (a CES referral agency) employs an outreach worker to find and assist homeless people during the evening and weekend hours. Sacred Suds is a shower and laundry facility that is open five days per week.
2. The CoC's outreach covers 100% of the geographic area from urban, suburban, rural areas, local or national parks and woods and forests.
3. The CoC conducts outreach weekly and in some cases daily depending on the calls into the agencies as well as the weekdays that Sacred Suds the shower and laundry facility is open.
4. The CoC partners with Public Health, Life Align, Red Project, HealthWest (community mental health agency), VA, VOA and Community Health Workers to assist with outreach in the community. These members are key to tailoring outreach efforts to people who are experiencing homelessness and are a high risk of denying assistance.

1D-4.	<b>Strategies to Prevent Criminalization of Homelessness.</b>	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	No	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing--RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	63	63

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
- works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
- works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

The CoC Case Managers committee meets monthly. The committee consists of all case managers including those that service the homeless throughout the county. Information and training are provided on mainstream resources available for program participants on a routine basis. The Chair of the Case Managers Committee sends all emails about all available mainstream resources to all participants. In addition, the Health Project through Trinity Health stations community health workers not only at the HARA but as well as other areas throughout the county making access to housing, domestic violence, health, and other mainstream resources more accessible. The Health Project, using approximately 30 Community Health Workers and a Senior Navigator, assist individuals who are seeking Medicare and Medicaid and other benefits. 2. The CoC Coordinator works with the health system, the federally funded qualified health centers, the substance abuse, and mental health agencies to coordinate services for the homeless and at risk of homeless to connect them to those services. 3. The CoC Coordinator notified all the agencies that the SOAR training was available and requested that the agencies send a staff person to participate. Since there has been many staff turn-over it was highly encouraged to retain this service in our community. Currently we have seven individuals who are SOAR trained in our community and working on adding more.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.
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**(limit 2,500 characters)**

The CoC has partnered with United Way of the Lakeshore who is serving as the CoC and HMIS lead agency to increase the capacity for non-congregated shelter in two ways. The first is the funding of motel vouchers by the United Way to house individuals and families who are homeless while housing and service providers work with the individuals and families to get them housed. The lack of affordable housing has created a delay for some people to get into the housing and the motel vouchers provide a place for people to stay while they are finding housing and, in some cases, obtaining mainstream benefits so they have funds to pay for housing. The second approach is the CoC bringing together the various stakeholders to address the lack of affordable housing in our community. The United Way of the Lakeshore and the Community Foundation of Muskegon County recently completed a comprehensive study of the housing in the community, especially affordable housing. This study addresses all income levels of people seeking housing in the community as well as seniors and special populations. The Community Foundation has committed its financial support with some other stakeholders/business and governmental units to increase the number of affordable housing units in the community. The CoC therefore has a temporary strategy and with its partners to address the immediate needs for affordable housing and long-term strategy with business, private funders and governmental units to address the need for affordable housing in our community.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

**(limit 2,500 characters)**

The CoC Chair is the Community Engagement Director at Public Health of Muskegon County. We are therefore able to utilize her expertise in response to and prevention of the spread of infectious diseases. The CoC has a policy and procedure in conjunction with Public Health of Muskegon, Trinity Health of Muskegon (the only health system in Muskegon County), the Muskegon Rescue Mission, The Health Project HUB, and the United Way of the Lakeshore that addresses how the community partners will respond to the outbreak of infectious diseases. This procedure includes how a person is identified and referred to the gate keeper for the isolation housing that is paid by the United Way of the Lakeshore. The procedure also addresses which service provider will provide food and hygiene product to the person living in the isolation housing transportation to and from the isolation housing, the provisions of healthcare to the person living in the isolation housing and the service provider responsible for daily contact with the person in isolation housing. The policy also includes the way the person is referred to housing as soon as they are no longer infectious. 2. The Community Engagement Manger for Public Health of Muskegon County who is also the CoC Chair, manages the mobile unit of Public Health of Muskegon County. She works with the various community partners of the CoC to hold events at their locations or at locations where the homeless congregate so the homeless can have access to vaccinations and health education to prevent infectious disease outbreaks. In addition, the Health Project (a member of the CoC Steering Committee-governing body of the CoC) has two outreach workers that are responsible for working with the homeless and other vulnerable populations to connect them to health services to prevent infectious disease outbreaks. Finally, the CoC partners with Health Project HUB who deploys Community Health Workers to agencies and locations such as food trucks and supper clubs where homeless congregate to provide health education and link the people to health care services to prevent infectious disease outbreaks as well as distributing face masks, gloves, hand sanitizers to the homeless people the encounter.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

**(limit 2,500 characters)**

1. The CoC Chair is the Community Engagement Coordinator for Public Health of Muskegon County, and as one of her responsibilities is the use of mobile units to provide vaccinations and other health services to the homeless as well as the general population. The CoC is therefore able to share information with the public and Public Health can share information with the CoC. The relationship with the Public Health of Muskegon County has assisted housing providers limit infectious diseases by locating the public health mobile unit at housing provider agencies so the participants could receive services. Public Health would ask the housing and service providers at the CoC meetings where the mobile unit was needed, what equipment they needed such as masks, gloves, testing equipment, etc. Indeed, during the pandemic, the CoC Coordinator was on weekly calls with Public Health, community mental health, substance addiction agencies, the health systems, the jail, local governments, non-profit agencies, housing, and service providers on what public health measures needed to be taken. This relationship has continued and has proven invaluable as we go into flu season as well as into other public health issues such as the continuation of COVID 19 outbreaks and monkey pox. 2. The CoC through its Chair who is a staff person of Public Health of Muskegon County communicates with agencies and homeless service providers on a weekly basis. The outreach providers now they can obtain gloves, masks, testing equipment and other supplies to prevent or limit infectious disease outbreaks among program participants from either Public Health of Muskegon County or Trinity Health of Muskegon through the Health Project. The Health Project a department of Trinity Health Muskegon, locates Community Health Workers at all the emergency shelters and housing providers to connect the homeless to needed medical and other services. The Community Health Workers are members of various CoC Committees. The Steering Committee (governing body of the CoC) includes representation from Public Health, the health system, community mental health and substance abuse agencies. This gives an example of a few agencies and the relationships between the members of the CoC and housing and service providers so that infectious diseases can be prevented or limited by providing needed services.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

**(limit 2,500 characters)**

1. The Coordinated Entry System covers the 100% of the CoC geographic area. The Housing Assessment Resource Agency (HARA) which is also the CES federal agency as well as other agencies use the VISPDAT to prioritize people in most need of assistance. 2. The VISPDAT is attached to the application. The Coordinated Entry System utilizes the by-name-list process for special populations. The special populations (By-Name-List) Committee meets twice per month and utilizes the VISPDAT to ensure that people who are most need of assistance receive such assistance. The By-Name-List Committee to ensure that people most in need of assistance receive it in a timely manner. 3. The agencies routinely report to the Coordinated Entry Committee and the By-Name-List Committe their feedback on the assessment tool. The agencies, for the most part believe that the assessment tool accurately reflects the prioritization of the individuals and families the households that are prioritized highly. Those that get housed quickly believe that the assessment tool is accurate. Those households who are doubled up or for other reasons are not prioritized highly do not think the assessment tool is accurate.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
	1. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
	2. prioritizes people most in need of assistance;
	3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
	4. takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. The CoC's Case Managers Committee that is comprised of all mainstream services, schools, housing and service providers in the CoC region holds an annual training that emphasizes one topic for the entire day. The Coordinated Entry System has been a topic for the training. The Michigan State Housing Development Authority and the Michigan Coalition Against Homelessness provided training relating to Coordinated Entry to the entire community. The mainstream agencies as well as others refer people that they serve who need housing through the Coordinated Entry System. The individuals served by mainstream agencies are not likely to apply for housing assistance for a variety of reasons: lack of knowledge of the system, pride, difficulty to access systems due to disabilities. 2. People who enter the Coordinated Entry System are assessed using the VISPDAT. People with the highest scores on the VISPDAT related to need are those who are prioritized for housing services. 3. After the assessment, individuals are offered the most appropriate housing intervention based on their needs, strengths and preferences. Individuals may choose not to live in a specific area of the CoC for a variety of reasons, such as schools, proximity of family members, etc. Every effort is made to house people in permanent housing as soon as possible. There are limits to the ability to do so because of the lack of affordable housing, but best efforts are made. 4. Staff at the assessing agencies are trained in trauma informed care, victim services and differing languages so that there are fewer barriers for people accessing services. Mainstream agencies provide transportation or transportation vouchers for people to get to the assessing agencies. Some agencies send staff with the potential tenant to assist with the eligibility and documentation process to help ensure that burdens are limited for people using the Coordinated Entry System. the CoC has multiple assessing agencies to address any barriers that a person may have when they are seeking assistance. This has proven to be most beneficial for victims of domestic violence, and people with mental health and or substance addiction.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations.	
	NOFO Section V.B.1.p.	

Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. The CoC affirmatively markets housing and services within our geographic by working with the various governmental units and their departments, such as Public Health and Community Mental Health, the NAACP, Services of Hope (the local Hispanic counseling agency), the Veterans Center, the various law enforcement agencies, the student centers at Muskegon Community College and Baker College, the Chamber of Commerce of the Lakeshore, Call 211, the Case Managers Committee, local churches and school systems to ensure that we reach the homeless populations. The CoC provides information about the services that are available and how to use the Coordinated Entry system to refer people for housing.

2. Each of the housing providers and other entities that serve the homeless have the various signs posted related to fair housing and civil rights laws. Each program participant is provided with a packet that includes the contact information for the civil rights offices - local, state and federal as well as the West Michigan Fair Housing Commission. The program participant is also provided with a grievance and dispute policy that gives additional detail on how to file complaints as well as the contact information.

3. There have been no complaints or actions related to fair housing choices by any prospective or current participant in 2022. If there were complaints or concerns, the CoC Coordinator would contact the participating jurisdiction as well as the West Michigan Fair Housing Commission.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/23/2023

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	your CoC’s process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**



The CoC conducted an assessment looking for disparities in the provision or outcomes of homeless assistance in 2018. A second assessment was conducted in 2022 primarily using HMIS data. This has become an annual function of the CoC, with a third assessment conducted in 2023. These assessments, produced through the work of CoC Committees, staff, and an external consultant, identified the following key disparities.

- 1.The participation of racial and ethnic minority populations receiving homeless assistance is significantly higher than their presence within the Muskegon County population as a whole.
- 2.Racial and ethnic minority populations have the highest rates of experiencing days of homelessness.
- 3.There seem to be similar rates of exits from homelessness to permanent destinations for all populations in Muskegon County. This should become more clear as data is analyzed over successive years.
- 4.Racial and ethnic minority populations had the highest returns to homelessness within six months.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC’s board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	<b>Implemented Strategies that Address Known Disparities.</b>	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

Strategies to address identified disparities are still emerging as this is a relatively new area of emphasis of the CoC, emerging from the pandemic era of overloaded and stressed systems. At this point they fall into three general categories.

- 1.Strategies targeted for implementation within the CoC system. This includes generating awareness of the disparities through the CoC Membership, Steering Council, Committees, with an emphasis of reaching those agencies involved with CoC funded projects and those involved with the Coordinated Entry System. It also includes generating awareness that assessing disparities is going to be an ongoing function of the CoC, even down to provider outcomes. Other strategies include sponsoring annual training to agencies and their case managers regarding addressing disparities and building cultural competence, among other topics. Ongoing assessments and reporting on progress within the system are being implemented at all levels. Identifying and sharing “what works to address disparities” is occurring at all CoC levels.
- 2.Strategies targeted for implementation outside the CoC system. This also includes generating awareness of the identified disparities and encouraging participation with the CoC, or in their own manner, to address them.
- 3.Strategies targeted to determine the causes of the disparities. This is largely behind the scenes work currently, involving research on what other CoCs are doing and what they’ve found, as well as formal and informal explorations with CoC providers. Planning is underway to more actively involve those with lived experience, or currently experiencing homelessness in this effort. The purpose of this is to identify more effective approaches to addressing disparities, and identify other disparities not currently captured in the CoC data.

1D-10d.	<b>Tracked Progress on Preventing or Eliminating Disparities.</b>	
	NOFO Section V.B.1.q.	

Describe in the field below:

- |    |  |
|----|--|
| 1. | the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and |
| 2. | the tools your CoC uses.   |

**(limit 2,500 characters)**

The CoC's Data Committee primary historical purpose was to track and report on overall performance regarding HUD, State of Michigan, and local goals and objectives for providing homeless assistance. This information was useful in producing a dashboard visible to all via the CoC website and summary reports distributed in a number of electronic formats, shared within the CoC and greater community. This data forms the backbone of information useful to the CoC Steering Council and Membership in designing and implementing policies regarding project prioritization, reallocation, targeting, and outreach. It also serves to generate public awareness regarding homelessness and avenues the Greater Muskegon Community can take to address it.

Determining the extent to which there are disparities in participation, performance, and outcomes based on race, ethnicity, and other factors, has become a growing part of the Data Committee's work on an ongoing annual basis. Producing, implementing and evaluating annual goals, objectives, and strategies to address disparities is a joint priority of the Data Committee, Steering Council and CoC Membership. Initially this was done by looking at aggregate data of the CoC performance outcomes. The Data Committee is now exploring how some outcomes can be broken out by project and provider in an effort to identify where and how efforts are most effective.

The tools used by the CoC in the work described above largely include the HMIS system, and the reports that can be produced through the involvement of the local and statewide HMIS Administrator, as well as the APR system, and the data available, including System Performance Measures, produced electronically and from manual computation.

The Data Committee is exploring how other CoCs are collecting and using data generated by those with lived experience and customers of the assistance provided by the CoC, with an emphasis on those within the LGBTQ+ community. It is anticipated that these sources will be integrated into the ongoing system described above.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

The CoC through targeted outreach engaged those with lived experience in homelessness to participate in the CoC Steering Committee (the governing body of the CoC) as well as other CoC Committees. Outreach was targeted through drop-in centers for those with mental health conditions or recovery from addiction, the federally qualified health centers as well as through agencies that work with the homeless. The CoC has not used media announcements because most of the homeless have very limited data and do not use data sparingly. The CoC also posts notices at Sacred Suds, the shower and laundry service for the homeless in our community. More recently the Steering Committee approved the use of the Muskegon County Continuum of Care Networks funds through the Community Foundation to create a stipend to encourage participation from individuals with lived experience including youth experiencing homelessness. The CoC also has a designated slot on the Steering Committee for people with lived experience.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.  
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	3	3
2.	Participate on CoC committees, subcommittees, or workgroups.	3	3
3.	Included in the development or revision of your CoC's local competition rating factors.	3	3
4.	Included in the development or revision of your CoC's coordinated entry process.	3	3

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

**(limit 2,500 characters)**

The CoC and its members are committed to helping the individual with lived experience of homelessness obtain professional development and employment opportunities. Within the collaboration of the community health workers homeless individuals are linked with employment opportunities including clothing to attend work, housing and other supportive services. The CoC also recommends to individuals with lived experience to attend the Case Managers Committee. The CoC Case Managers Committee is conducted on a monthly basis and is both a professional development meeting through training such as trauma informed care, mental health first aid, the functions of coordinated entry etc. as well as a round table that provides everyone in attendance an update of available resources available in the community. In addition, several of the CoC members also have programs that link people to employment opportunities.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:	
1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

**(limit 2,500 characters)**

1. The CoC routinely gathers feedback from people experiencing homelessness and those who received assistance through the CoC or ESG program through surveys conducted by agencies. 2. In addition, to agencies collecting feedback, the CoC also has a customer survey that is posted on the CoC website and sent out the program agencies to allow participants to give their feedback on and services that were provided or sought. 3. The CoC gathers feedback from people who have received assistance through CoC and ESG programs by requesting they participate in a survey that is available in online and hard copy format. This survey was developed by United Way of the Lakeshore and provides participants a more confident way to provide their feedback without the fear of retaliation. 4. The CoC and its members hear from people who are experiencing homelessness and with lived experience about their challenges at respective agencies either formally or informally. The Steering Committee reviews these reports of challenges and discusses them with the agency. The Steering Committee requests a corrective action plan be developed which includes working with the person(s) experiencing the challenge and finding a solution to the problem. The agency reports the outcomes with the person(s) to see if the issues have been resolved. The CoC Coordinator the reports to the Steering Committee if the issue has not been resolved and the steps that need to be taken to fully resolve the situation or if the issue was completely resolved.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	

Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:
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1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

**(limit 2,500 characters)**

The response to questions 1 and 2 are the same. In 2022, a study was commissioned by the Community Foundation of Muskegon County, the Muskegon County Homeless Continuum of Care, the County of Muskegon, the participating jurisdictions, the United Way of the Lakeshore and other governmental units in Muskegon to conduct an assessment of the need for affordable housing in Muskegon County and the barriers to it. The authors of the study, Bowen National Research reviewed the existing housing stock, regulatory barriers to housing development, migration patterns, personal mobility, community services, demographic and economic conditions and trends as well as other items presenting barriers to housing. The study also included significant input from employers, residents and commuters. Action plan recommendations were made in zoning and land use development as well as opportunities for development of affordable housing. The study was released to the local governmental units in the spring and summer of 2023. Local governmental units are beginning to implement the recommendations. For example, the City of Muskegon is using ARPA funds to build rental housing with supports for low-income families. Both the cities of Muskegon and Muskegon Heights purchased properties from the Land Bank of Muskegon County to build affordable housing. Zoning changes were made in the City of Muskegon to decrease the size of lots and housing square footage to allow for an increase in affordable housing. The partners have committed to implementing the recommendations of the Muskegon County Housing Needs Assessment and progress is starting.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	<b>Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice.</b> NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/30/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/30/2023

1E-2.	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.</b> NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.  You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	No
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.  
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	102
2.	How many renewal projects did your CoC submit?	9
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)



1. The CoC used data from the HMIS system and the Annual Progress Reports for each project to determine if the projects had successfully housed program participants in permanent housing.
2. The CoC used data from the HMIS system to determine how long it takes to house people in permanent housing. The Coordinated Entry By-Name-List meeting that meets bi-weekly also looks at this data and asks the housing providers to explain any delay in housing clients. The Data Committee also reviews this data every quarter and seeks explanations from each of the housing providers.
3. The CoC added the severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing in questions 1, 5 and 6 on the local CoC application. Projects that scored highly were the projects that addressed the severity of needs and vulnerabilities of the program participants. For example, the highest ranked projects were those that served people with severe mental illness and/or substance addiction.
4. The CoC ranked projects that provide housing and services to the hardest to serve populations highest on the priority ranking. There was considerable discussion about the lower performance levels of the projects. However, the scoring on the severity of needs and vulnerabilities outweighed the lower performance levels on an objective basis but also on the content of the narratives that explained in detail the challenges that the program participants face that result in lower performance levels.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	

Describe in the field below:	
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.

(limit 2,500 characters)

1.The CoC obtained input and included persons of different races particularly those over-represented in homelessness populations through appointments to the Review Committee which is responsible for soliciting, reviewing, selecting, and monitoring projects. Input from our diverse CoC membership impacted the rating process by ensuring that the rating factors included the severity of needs and vulnerability of the populations to be served.

2.The Review Committee consists of members representing different races (40%), gender (50%) and those with lived experience (10%). The Review Committee also consists of members who are over-represented in homelessness as defined in the CoC’s Racial Disparity Study. The members of the Review Committee are those who do not have a personal or professional financial or other interest in the agencies seeking funds through the CoC. The CoC has always had a very diverse membership on the Review Committee as the CoC believed that it was important that the applications be reviewed by community members who were impartial and for those who needed services.

3.The CoC ranked the projects serving those with mental illness or substance addiction higher because of the difficulty in reaching the people who need the services. While the applicant indicated that they could find the homeless people, the issues of severe mental illness and substance addiction made it difficult at times to encourage them to apply for the housing so they could enter the program. It should be noted that people with substance addiction tend to be over-represented by race and ethnicity.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:

1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

**(limit 2,500 characters)**

1. The CoC had a reallocation process that included both performance and data-based criteria. The performance data was mirrored to the HUD performance outcomes. Those projects that need not meet the set threshold we put up for reallocation. 2. The CoC identified one low performing project during this year using the Reallocation policy and the objective data driven questions in the local application competition and put that program up for reallocation. No projects were identified as no longer needed. 3. The CoC had one project that was reallocated this year due to poor performance.4. Not applicable.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/07/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	<p>Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included:                  1. the CoC Application; and                  2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.</p>	<p>09/22/2023</p>
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<p>1E-5d.</p>	<p>Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.</p>	
	<p>NOFO Section V.B.2.g.                  You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.</p>	

	<p>Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.</p>	<p>09/22/2023</p>
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/25/2023
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. The DV service provider recently has had staff changes with the Executive Director. The HMIS Administrator has been working closely with the DV service provider to create an APR report like report that will show de-identified aggregated data. This data will have to be manually calculated do to the DV service provider not having a database system that has the ability to collect and report out on HMIS outcomes. 2. The DV service provider is currently using a database system that is not comparable with the FY 2022 HMIS Data Standards. The DV service provider is currently reviewing other DV databases for implementation. 3. The CoC HMIS is compliant with the FY 2022 HMIS Data Standards.

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.  
 NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	171	46	125	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	0	0	0	
4. Rapid Re-Housing (RRH) beds	27	0	27	100.00%
5. Permanent Supportive Housing (PSH) beds	136	0	136	100.00%
6. Other Permanent Housing (OPH) beds	74	0	74	100.00%

2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.  
 NOFO Section V.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
- how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

N/A

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2B-1.</b>	<b>PIT Count Date.</b>	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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<b>2B-2.</b>	<b>PIT Count Data–HDX Submission Date.</b>	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/18/2023
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<b>2B-3.</b>	<b>PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.</b>	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
	1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
	2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
	3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)



1. The CoC Outreach Committee sent out a memo to all youth service providers giving an explanation of the PIT and encouraging participation. The CoC had a Youth Action Board that has recently disassembled due staffing changes. The CoC is working to get another Youth Action Board back to a functioning committee. Members for the Youth Homeless Task Force will include, McKinney Vento school liaisons, the Foster Care Youth Manager for the Department of Health and Humans Services, several nonprofit organizations that serve youth, Muskegon Community College, the community mental health provider (HealthWest).

2. The Outreach Committee, which is comprised of youth serving organizations, helped select locations where the homeless youth are most likely to be identified and also participated in the planning process. 3. The CoC had a large amount of community volunteers of which some of them were currently homeless and youth and provided a great deal of support in locating other homeless unsheltered individuals.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and
3.	describe how the changes affected your CoC’s PIT count results; or
4.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.

**(limit 2,500 characters)**

1. The CoC did not make any changes to the sheltered PIT count implementation between 2022 and 2023.
2. The CoC did not make any changes to the Unsheltered PIT count implementation between 2022 and 2023. The count was conducted in a face-to-face manner using a questionnaire.
3. Not Applicable, there were no changes in the implementation from 2022 to 2023.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.</b>	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

**(limit 2,500 characters)**

1. The CoC determined the risk factors to identify person experiencing homelessness for the first time by taking into account the fact that the price of current housing has increased in the area and lack of availability of affordable housing has played a part in some experiencing homelessness for the first time.
2. The strategies used for individuals and families who were at risk of homelessness were to identify the cause of the instability in housing by seeking out assistance through homeless prevention programs offered in the area to assist individuals with rental arrears or assistance in locating transitional housing if a family or individual had no choice but to leave their residence. Additionally, to try and seek assistance with services such as budgeting classes if needed to help managed the household funds to avoid any further instability in the future.
3. The CoC Coordinator and the CoC Steering Committee is responsible for overseeing the CoC's strategic planning to reduce the number of individuals and families experiencing homelessness for the first time,

<b>2C-1a.</b>	<b>Impact of Displaced Persons on Number of First Time Homeless.</b>	
	NOFO Section V.B.5.b	
	Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:	

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	Yes

**(limit 2,500 characters)**

The CoC did have an increase into the First Time Homelessness. When looking into this increase the consideration of any natural disasters were discussed and eliminated as possible reasons for such an increase. The HMIS Administrator provided a deeper dive into the number of clients who were newly identified as homeless in the CoC, and a determination was provided that while some of the increase was due to individuals who recently arrived in the CoC geographic area more was due to rent increases and landlords selling the rental properties.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	
	In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

**(limit 2,500 characters)**

1. The CoC has strategies that are both immediate and long term for reducing the length of time these individuals or families remain unhoused. The immediate strategies include referring individuals or families to the assessment agencies where they will enter them into the Coordinated Entry system to house the individuals or families in a shelter or one of the temporary or permanent housing options. The long-term strategy is working with governmental units, local developers, and faith-based organizations to increase the affordable housing supply since there is such a lack of affordable housing currently available to the public. This is the main cause of individuals and families remaining homeless.

2. When individuals and families are identified as homeless, they are prescreened by the local HARA. After the prescreening they are placed on a prioritization list with the highest VI-SPDAT score, disability, and the date they were identified. The BNL (By Name List) Committee meets every two weeks to discuss the status of individuals and families and look to determine the best way to connect them to resources to shorten their length of homelessness. A case manager then reaches out to the individual or families to assist them in acquiring stable housing with the tools provided to them and knowledge learned from this conference between agencies.

3. The CoC Coordinator and the Steering Committee is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.

<b>2C-3.</b>	<b>Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC’s Strategy</b>	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing.	

**(limit 2,500 characters)**

1. The CoC's strategy to increase the rate that individuals and families residing in shelters, safe havens, transitional housing, and repaid rehousing projects to exit into permanent housing is to use the Coordinated Entry System. When shelters screen individuals with the VI-SPDAT assessment tool they are able to place them on a list to prioritize them based on their current circumstances. This list is reviewed every two weeks by Agencies involved in the BNL meeting to assess which agencies case manager would be the best to assist these individuals with addressing the barriers they are facing to secure permanent housing. Some of these barriers have been getting access to mainstream resources. We have been successful in connecting people to services to support them in housing, but our biggest hurdle is locating available and affordable units for these individuals.
2. The CoC works tirelessly to support case managers and support service providers through training to help ensure that those living in permanent housing retain their housing while working on other barriers like addictions, domestic violence, trauma etc. The case managers are provided this support, so they are able to them pass that support along to their clients to assist them in retaining their housing and avoid returning to homelessness. The CoC are also actively working toward finding available resources to aid people when they do secure housing such as furniture, food, utility aid, cleaning supplies and supporting the participant in connecting with their landlord and neighbors to help better transition them back into permanent housing.
3. The CoC Coordinator, CoC Steering Committee and the HMIS administrator are responsible for overseeing the CoC's strategy to increase the rate that individuals and families exit or retain permanent housing.

<b>2C-4.</b>	<b>Returns to Homelessness—CoC’s Strategy to Reduce Rate.</b>	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC’s strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.	

**(limit 2,500 characters)**

1. The CoC member are in constant contact with each other related to individuals or families who are homeless or return to homelessness through participation in the By-Name List meetings and Coordinated Entry and Case Manager Committees. The reason for the consistence communication is to provide any updates relating to be not limited to loss of employment or changes in income, changes in household composition, previous or current evictions, and substance use or addictions.
2. One component the CoC is using to reduce the number of individuals or families returning to homelessness includes the partnership with the Community Foundation of Muskegon County, MSDHHS and the 60th District Court for Eviction Prevention Court. The second component is to use the community health workers to assist individuals with completing financial assistance application to reduce or eliminate bills or provide further assistance with applications for medical insurance. The third component is working with housing developers to create more affordable housing in the area since there is currently a very limited supply available to the public. The fourth component is working with the Muskegon Housing Commission's leadership team to develop collaborative projects to bring more housing units to homeless youth and individuals with disabilities.
3. The CoC Coordinator and the CoC Steering Committee are responsible for overseeing the CoC's strategy to reduce the rate of individuals and families returning to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

**(limit 2,500 characters)**

1. There are a number of agencies in the CoC that have work or vocational programs as a part of their services. West Michigan Works! helps clients prepare for and connect with full time employment and workforce development opportunities offered within the Muskegon County area. Each HUD Grantee has an employment component in the services they offer. An example of this is Health West, which offer assistance to individuals who have suffered from substance abuse or mental illness connect to employers. Every Women's Place have people on staff who have the responsibility to aid the victims of domestic violence find employment to become self-sufficient again.
2. The CoC added the Chamber of Commerce of the Lakeshore to its governing body. The Chamber aid the CoC, and its members to gain access to mainstream employers to help individuals and families increase their cash income.
3. The CoC Coordinator, HMIS Administrator and the CoC Steering Committee are responsible for overseeing the CoC's strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

**(limit 2,500 characters)**

1. The CoC actively encourages the use of SOAR to assist homeless individuals and families accessing non-employment cash resources. Each HUD grantee has at least one employee trained in SOAR to assist clients in the application process. The Mi-Bridges system for the DHHS with the permission of the client, allows an agency representative to navigate services for the client. Every HUD grantee has staff trained in the Mi-Bridges system and they can assist clients with applying for cash assistance, state emergency relief, and assist with applications for Medicaid, Medicare, and Social Security.
2. The CoC Coordinator, HMIS administrator and the Steering Committee is responsible for overseeing the CoC's strategy to increase non-employment cash income.

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	--	----

<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**  
N/A



### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
<b>Applicant Name</b>		
This list contains no items		

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
  - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
  - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	Homeless Preference	09/19/2023
1C-7. PHA Moving On Preference	No	Moving On Preference	09/19/2023
1D-11a. Letter Signed by Working Group	Yes	Letter Signed by ...	08/30/2023
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	08/30/2023
1E-1. Web Posting of Local Competition Deadline	Yes	Web Posting of Lo...	08/28/2023
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	08/30/2023
1E-2a. Scored Forms for One Project	Yes	Scored Forms	08/31/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	08/31/2023
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/08/2023
1E-5b. Local Competition Selection Results	Yes	Local Competition...	09/19/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	08/30/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

## **Attachment Details**

**Document Description:** Homeless Preference

## **Attachment Details**

**Document Description:** Moving On Preference

## **Attachment Details**

**Document Description:** Letter Signed by Working Group

## **Attachment Details**

**Document Description:** Housing First Evaluation

## **Attachment Details**

**Document Description:** Web Posting of Local Competition Deadline

## **Attachment Details**

**Document Description:** Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** Scored Forms

## **Attachment Details**

**Document Description:** Notification of Projects Rejected - Reduced

## **Attachment Details**

**Document Description:** Notification of Projects Accepted

## **Attachment Details**

**Document Description:** Local Competition Selection Results

## **Attachment Details**

**Document Description:** Web Posting-CoC Approved Consolidated Application

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** HUD's Homeless Data Exchange HDX  
Competition Report

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Attachment Details

### Document Description:



## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	08/02/2023
1B. Inclusive Structure	08/31/2023
1C. Coordination and Engagement	08/31/2023
1D. Coordination and Engagement Cont'd	09/20/2023
1E. Project Review/Ranking	09/20/2023
2A. HMIS Implementation	08/28/2023
2B. Point-in-Time (PIT) Count	08/28/2023
2C. System Performance	08/28/2023
3A. Coordination with Housing and Healthcare	08/18/2023
3B. Rehabilitation/New Construction Costs	08/18/2023
3C. Serving Homeless Under Other Federal Statutes	08/18/2023

<b>4A. DV Bonus Project Applicants</b>	08/31/2023
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required