# Agenda………………………..………………………… Muskegon County Homeless Continuum of Care Network

 **Muskegon, MI 49442**

**Meeting Description:**  **MCHCCN Executive Committee Meeting**

Access Health

 Conference Room

 1200 Ransom

 Muskegon, MI 49442

**Meeting Date: June 14, 2018 Time: 9:00 am – 10:00 am**

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| Representatives | Present | Absent |  | Representatives | Present | Absent |
| Julie Aaron-Shyne, City of Muskegon Heights |  |  |  | Dan Skoglund, Muskegon Rescue Mission |  |  |
| Tressa Crosby, Health Project |  |  |  | Leslie Slater, Department of Health & Human Services |  |  |
| Linda Draft, Health West |  |  |  | Virginia Taylor, Community enCompass (HARA) |  |  |
| Samantha Ferguson, City of Muskegon |  |  |  | Judy Clark Ochs, 1st Congregational Church |  |  |
| Jamie Hekker, Public Health of Muskegon County |  |  |  |  Angela Mayeaux, Muskegon Housing Commission |  |  |
| Thomas Hardy – formerly homeless |  |  |  |  Judy Kell, CoC Coordinator (non-voting |  |  |
| Lt. Chris Karlin, Salvation Army |  |  |  | Miranda Broadbent, HMIS Administrator (non-voting) |  |  |
| Laura St. Louis, Muskegon-Oceana Community Action Partnership |  |  |  | John Peterson, CSH |  |  |
| Michael Baauw, Chair, Nominating Committee |  |  |  | Michael Ramsey, Chair, Coordinated Entry Committee |  |  |
| Oneata Bailey, Chair, Review Committee |  |  |  |  |  |  |

**AGENDA**

I. Call to Order

II. Approval of Minutes of May 10, 2018 – Attachment A (AR)

III. Report from Data Committee – (AR)

* Revised Performance Measurement Policy

Motion: To approve the revised Performance Measurement Policy.

* Quarterly reports on the various programs are due to the HMIS Administrator on the 15th of the prior month of submission: Jan 15, April 15, July 15 and October 15. The HMIS Administrator will review the reports with the Data Committee. The Data Committee will inform both the Executive and Review Committees of any Agency performance issues for further action.

Motion: Agencies receiving federal or state funding must submit performance reports to the HMIS

Administrator on the 15th of the prior month of submission: Jan 15, April 15, July 15 and October 15.

* Annual Progress Reports (APR – HUD)

Motion: In order to comply with HUD requirements that the CoC review the Annual Progress Reports of HUD funded agencies, the agencies will submit their APRs to the HMIS Administrator for review by the Data Committee in December of each year. The Data Committee will inform the Review and the Executive Committee of any compliance issues.

1. Appointment of Review Committee members

Motion: To appoint the following individuals to the Review Committee:

Jana Routt as the alternate for the United Way of the Lakeshore

Jennifer Haworth, Mission Director, Mercy Health Muskegon

1. Special Funding for Permanent Supportive Housing in State Innovation Model areas RFP Released – (FI)

1. SIM – Affordable Housing Design Team – (FI)
2. Report on use of Community Foundation funds – Virginia Taylor – (FI)
3. Community Health Needs Assessment – (FI)

 <https://www.getfeedback.com/r/bJaI1jCu>

1. Other Business
2. Adjournment